

## MESSAGE FOR U.S. CITIZENS

U.S. Embassy representatives from the American Citizens Services (ACS) unit of the Consular Section; the Department of Veterans Affairs – Vocational and Rehabilitation and Employment (VOCREHAB); and representatives from U.S. Citizenship and Immigration Services (USCIS) will be in:

**BAGUIO CITY**  
**Thursday, May 14, 2015**  
**8:00am to 11:00am**  
**19<sup>th</sup> T, The Forest Lodge**  
**Camp John Hay, Loakan Road, Baguio City**

### ACS will:

- ✓ Accept applications for Passports and Consular Reports of Birth Abroad
- ✓ Provide information on registering with the Embassy
- ✓ Perform notaries and affidavits of legal capacity to marry in the Philippines
- ✓ *Please note: Applicants for Citizenship and Passport service must read all information on the US Embassy website (<http://manila.usembassy.gov/service.html>). Read this before you come and prepare all documents for the interview. If you do not bring the required documentation, we will turn you away and you will have to schedule an appointment at the Embassy.*
- ✓ *Due to demand, we might not be able to accommodate all applicants for interview during the three hours of the outreach and may implement a limit for some services.*

### VOCREHAB will:

- ✓ Disseminate information to US regular servicemen regarding the VR&E services;
- ✓ Motivate qualified and eligible veterans to avail of these services;
- ✓ Follow-up with those who have already claimed VR&E Benefits;
- ✓ Monitor the progress of those who are on training; Explore employment options & provide employment services for those who are on the job ready status.
- ✓ Answer general questions regarding VA and take claims for processing in Manila. Detailed questions may have to be referred to Manila

### DHS-USCIS will:

- ✓ Distribute DHS forms and guidelines regarding DHS applications/petitions
- ✓ Provide instructions for filing such applications/petitions
- ✓ Provide information related to Immigration matters

### **IMPORTANT NOTICE:**

**While fees are listed in U.S. Dollars, because of banking issues, we can only accept Philippine pesos as payment for services. (Peso exchange rate will be provided during the Outreach) Payment must be made in the exact amount as there is no change available.**

### SCHEDULE OF FEES

#### **Passports**

Adult (16 and above) Passport Application (DS11)	\$135
Minor (under 16) Passport Application	\$105
Passport Renewal (minor DS11)	\$105
(adult DS82)	\$110
Additional Passport Pages	\$82
<b>Consular Report of Birth Abroad</b>	<b>\$100</b>

#### **Notarials**

Affidavit of Legal Capacity to Marry	\$50
Affidavit (Subscribed and Sworn To)	\$50
Additional Copy	\$50
Other doc. related to the same transaction	\$50
Acknowledgment of Signature	\$50
Voting registration card or absentee ballot	no fee
Savings Bonds	no fee
<b>Report of Death of an American Citizen</b>	<b>no fee</b>
<b>Selective Service</b>	<b>no fee</b>

Inquiries regarding Non-Immigrant Visas will not be accommodated during the outreach. Inquiries must be made to the U.S. Embassy in Manila by calling (02) 976-8500; (02) 976-8501 or (02) 976-8502 (for calls within the Philippines) or via e-mail to: [ConsManilaNIV@state.gov](mailto:ConsManilaNIV@state.gov).

**Additional information can be obtained prior to the visit by contacting: American Citizen Services Section of the American Embassy in Manila (02) 301-2000 ext. 2246.**

**Please be reminded that services will be on a first come first served basis. Sign-up sheets will be provided at the outreach. However, emergency cases will be given a priority.**