



**American Consulate General
Regional Procurement Support Office (RPSO)**

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February 13, 2013

PRE-SOLICITATION NOTICE

Solicitation No.: SGE500-13-R-0028

The American Consulate General, Frankfurt provides the following Pre-Solicitation Notice regarding the issuance of a Request for Proposal (RFP) for:

**Gardening and Landscaping Services on behalf of the
American Embassy Valletta, Malta**

The Regional Procurement Support Office Frankfurt, Germany, intends to issue a Request for Proposals (RFP), under full and open competition procedures for gardening and landscaping services at the United States Embassy in Malta.

The successful Contractor shall perform complete gardening and landscape services for all Government grounds of the American Embassy in Malta, located at Ta' Qali National Park, Attard, Malta. The Contractor shall include all planning, administration, and management necessary to assure that all services comply with the contract, schedules and instructions, and all applicable laws and regulations. The Contractor shall meet all of the standards of performance identified in the contract and provide a qualified work force capable of providing the services required by the contract.

The overall square meters to be maintained are approximately 44,322 square meters. 40,276 square meters shall be maintained on the United States Embassy Compound and approximately 4,056 square meters shall be performed at three other Government locations. Services shall include lawn care such as grass-cutting, edging, trimming and weeding as well as pruning to maintain trees, shrubs, hedges, bushes, vines, ground cover and flowers, leaf removal, pest and disease control, etc.

It is anticipated that there will be one (1) Base Year and four (4) Option Years. RPSO intends to issue the Solicitation Package in March 2013, with a pre-proposal conference and site visit to be announced at a later date. Contract award is anticipated in June/July, with a contract start date in early August 2013.

Qualified companies interested in participating in this project may express their interest by written correspondence to the attention of Mr. Hartmut Christe, RPSO Contract Specialist, at the above e-mail address, **no later than close-of-business Wednesday, Thursday, February 28, 2013**, using the Solicitation Number: SGE500-13-R-0028 in the subject line.

All requests for a copy of the Solicitation **MUST** include the following information:

- Name of Company,
- Complete Physical Mailing Address of Firm,
- Point of Contact,
- Telephone Number(s),
- and Email Address.

Solicitation and award will be subject to the laws and regulations of the United States of America. This requirement is being competed utilizing full and open competition procedures.