

EMBASSY OF THE  
UNITED STATES OF AMERICA



*United States Embassy Lilongwe,  
Date: September 30, 2016*

**To: Prospective Quoters,**

**Subject: Request for Quotations**

Enclosed is a Request for Quotations (RFQ) for the CDC Office renovations.

The U.S. Government intends to award a contract to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a contract/purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

***Quotations are due by October 29, 2016 @16:00 hours***

Sincerely,

A handwritten signature in black ink, appearing to be 'C. Swartz', is written over a circular seal. The seal features the eagle emblem of the United States of America and the text 'EMBASSY OF THE UNITED STATES OF AMERICA' around the top and 'LILONGWE' at the bottom.

C Brendan Swartz

Contracting Officer