

Instructions on DS-160 U.S. Visa Application Form



U.S. Embassy, Skopje Macedonia

Background

- New online DS-160 nonimmigrant visa (NIV) application form
- Replaces the following forms:
 - DS-156 “Nonimmigrant Visa Application”
 - DS-157 “Supplemental Nonimmigrant Visa Application”
 - DS-158 “Contact Information and Work History for Nonimmigrant Visa Applicant”

Advantages to Applicants

- One form instead of three
- Completely online – nothing to fill out by hand
- Family and group feature – no need to fill in identical data more than once
- Save feature – don't need to complete all at once
- Frequent applicants can save application for reuse
- Print only a single confirmation page

Application Process

Pay Fee

- At Alliance Bank
- Online At VFS Website

Make Appointment

- At VFS Website
- In person at VFS

Complete Form

- Online at <https://ceac.state.gov/genniv/>

Interview

- At Embassy
- Fingerprint

Pick Up Visa

- Day After Interview
- At VFS, Wisma MCA
- Courier Available

Only the application form has changed – Other parts of the process remain the same

Completing the DS-160

Step 1 – Accessing the Application

- Go to <https://ceac.state.gov/genniv>
- Read the instructions and press “Start Application”

U.S. DEPARTMENT of STATE
CONSULAR ELECTRONIC APPLICATION CENTER

Select Tooltip Language English

Nonimmigrant Visa Application

Instructions

Welcome to the Consular Electronic Application Center Instructions page. This online Nonimmigrant Visa Application can be completed in order to assist you in expediting the visa application process.

What you need:

- Your Internet browser must support 128-bit encryption and must have javascript enabled.
- The minimum version of Internet Explorer (Windows) that this site supports is version 5.0 service pack 2 or higher.
- The minimum version of Netscape that this site supports is version 6.2 or higher.

Note: The time to download each page may vary depending on the speed of your Internet connection. Please be patient.

Instructions for completing the online Nonimmigrant Visa Application:

1. Enter the information requested into the appropriate spaces in each window. Please answer all questions. Your answers must be in English and must use English characters, except when you are asked to provide your full name in your native alphabet. Letters like ñ, ð, ù, ç are not recognized by the system. Please enter names like Muñoz and Sémonin as Munoz and Semonin, unless otherwise asked.
2. Review the information you entered for accuracy.
3. Print the confirmation page.
4. Bring the confirmation page with you at all steps during the visa application process.

Notice 22 C.F.R. 641.103 requires an applicant to sign and submit his or her own Nonimmigrant Visa Application unless otherwise exempt. Although the applicant may receive assistance from a third party in preparing the application, the applicant is required to click the “Sign Application” button at the end of the application. The applicant’s failure to sign the application may result in a termination of the application.

[Start Application](#)

This site is managed by the Bureau of Consular Affairs, U.S. Department of State. External links to other Internet

Completing the DS-160

Step 2 – Choose the Embassy

- Choose the Embassy or Consulate where you will apply
- Press “Test Photo” to begin uploading your photo

U.S. DEPARTMENT of STATE
CONSULAR ELECTRONIC APPLICATION CENTER

Contact Us | Help
Select Tooltip Language: Cnrogorski

COMPLETE REVIEW SIGN

Nonimmigrant Visa Application

Getting Started

Getting Started

Personal
Address and Phone
Passport
Travel
Travel Companions
Previous U.S. Travel
U.S. Contact
Family
Work / Education / Training
Security and Background
E-Visa
Student Exchange Visa
Crew Visa
Temporary Work Visa
V-Visa

minutes or more in the process of completing this expire and all entered data will be lost.

Center will permit you to complete an application. Completed applications will be stored online. If you need to stop completing for any reason, click the 'Save' button to save the application. If you return to the Consular Electronic Application Center, click the 'Continue' button to upload the previously saved data.

As part of the electronic submission of your application, you will be asked to provide an electronic copy of a photo of the applicant. The photo must meet requirements for photo submission. If you wish to test your photo prior to beginning the application, you may use the test photo button below.

Click the button below to test your photo:

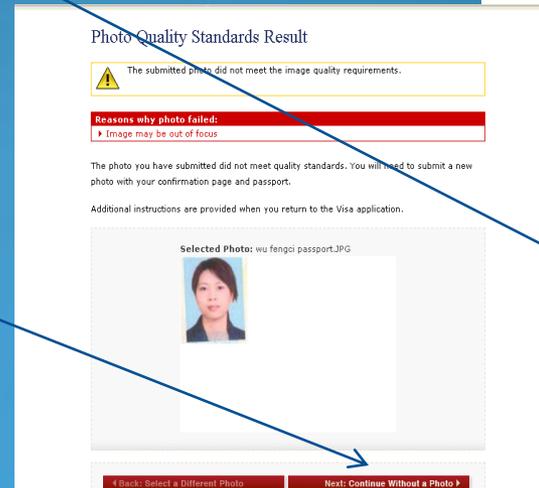
Test Photo

Click here to review the photo standards guide

Completing the DS-160

Step 3 – Upload Photo

- Browse to your photo and press “Upload Selected Photo”
- If your photo meets the quality standards, you can press “Continue Using This Photo”
- If your photo does not pass, press “Continue Without A Photo”



Completing the DS-160

Step 4 – Fill In The Form

- Complete all questions carefully and accurately
- Inserting wrong information or leaving required items blank will only delay your application

OMB CONTROL NUMBER: 1405-0182
FORM NUMBER: DS-160
EXPIRATION DATE: 07/31/2011
ESTIMATED BURDEN: 75 MIN

Personal Information 1

NOTE: Data on this page must match the information as it is written in your passport.

Personal 1

Surnames: FERNANDRZ GARCIA (e.g., FERNANDEZ GARCIA)

Given Names: JUAN MIGUEL (e.g., JUAN MIGUEL)

Full Name in Native Alphabet:

Passport Information

Passport Number: A1234567

Help: Passport Number
Enter the information on the travel document you will be using when traveling to the U.S. Your travel document should be a valid, unexpired passport or other valid, unexpired documentation that is sufficient to establish your identity and nationality.

Previous U.S. Travel Information

NOTE: Provide the following previous U.S. travel information. Provide complete and accurate information to all questions that require an explanation.

Q: Have you ever been in the U.S.?

A: Yes No

Provide information on your last five U.S. visits:

Date of Arrival: 01 SEP 1996 (Format: DD-MMM-YYYY)

Length of Stay: 3 YEAR(S)

Help: Previous U.S. Visits
If you are unsure about when you visited the U.S., please provide a best estimate.

Q: Do you or did you ever hold a U.S. Driver's License?

A: Yes No

Q: Have you ever been issued a U.S. Visa?

A: Yes No

Previous U.S. Visas:

Date Last Visa Was Issued: 12 AUG 1996 (Format: DD-MMM-YYYY)

Visa Number:

Does Not Apply

Help: Passport Book Number
The Passport Book Number is commonly called the inventory control number. You may or may not have a Passport Book Number on your passport. The location of the Passport Book Number on your passport may vary depending on the country that issued your passport. Please contact your passport issuing authority if you are unable to determine whether or not your passport contains a Passport Book Number.

Help: Expiration Date
In most cases your passport must have at least six months of validity beyond the date of your visa application and/or your arrival in the United States.

Completing the DS-160

Saving an Application

- If you can't finish in one sitting, you can save the application to your hard drive and continue later
- Press “Save” at the bottom of any data entry page
- Press “Save Application to File”
- Press “Save” and navigate to the place you want to save your application
- After 20 minutes if there is no activity, your session will ‘time out’ and you will have to begin the process again, so remember to ‘save’ often.

The screenshot shows the U.S. Department of State Consular Electronic Application Center (CEAC) interface. At the top, there is a navigation bar with buttons for "Back: Getting Started", "Save", and "Next: Personal 2". Below this, a "Save Confirmation" message states: "You have saved your application for your current session. Once you close the CEAC application browser window, you will not be able to retrieve the saved data." Below the message, there are three options: "Save Application to File", "Continue Application", and "Exit Application". A "File Download" dialog box is open, asking "Do you want to open or save this file?" with the file name "CEACAA0000KFCJ.dat", type "HTML Document, 21.9 KB", and source "ceac.state.gov". The dialog has "Open", "Save", and "Cancel" buttons. A "Help: Navigation Buttons" section is also visible, providing instructions on how to access previously saved data.

Completing the DS-160

Retrieving a Saved Application

- Browse to a saved application file
- Press “Upload Data”

The screenshot displays the CEAC interface for a Nonimmigrant Visa Application. The top navigation bar includes 'U.S. DEPARTMENT of STATE CONSULAR ELECTRONIC APPLICATION CENTER', 'Contact Us', 'Help', and a language dropdown set to 'English'. The main content area is titled 'Upload a Previous Application' and contains the following elements:

- Getting Started** (selected in the left sidebar)
- Personal**
- Address and Phone**
- Passport**
- Travel**
- Travel Companion**
- Previous U.S. Travel**
- U.S. Contact**
- Family**
- Work / Education / Training**
- Security and Background**
- E-Visa**
- Student/Exchange Visa**
- Crew Visa**
- Temporary Work Visa**
- V-Visa**

The main content area includes:

- Nonimmigrant Visa Application** (header)
- Upload a Previous Application** (title)
- Instructions: "Click 'Browse' and select the previously saved application file you wish to upload. Next, answer the security questions to validate that the correct file has been selected, then click 'Upload Data'. Finally, click on the 'Next' button at the bottom of each page until the last completed page has been reached and continue the application process."
- Previously Saved Application File** section with a text input field containing 'H:\YCEACAA000KDGF.DAT' and a 'Browse...' button.
- Security Questions** section with two input fields: 'First 5 Letters of Surname' (containing 'HERNA') and 'Year of Birth' (containing '1978').
- Two buttons at the bottom: 'Upload Data' and 'Cancel'.

At the bottom of the page, there is a footer with a 'C' logo and the text: "This site is managed by the Bureau of Consular Affairs, U.S. Department of State. External links to other Internet sites should not be construed as an endorsement of the views contained therein." Below this are links for 'Copyright Information', 'Disclaimers', and 'Paperwork Reduction Act'.

Completing the DS-160

Tips

- If a question doesn't apply to you, you must check the "Does Not Apply" box
- Answer fully and include as much detail as you can
- Be especially careful with the yes/no questions near the end – misrepresenting the facts can make you ineligible to receive a visa ever

(e.g., JUAN MIGUEL)

Full Name in Native Alphabet

Does Not Apply

If your passport name does not include a surname, please include 'FNU' in Given Name field.

A: Yes No

Phone

Home Phone Number
03-555-5555

Work Phone Number
03-424-4444 Doe

Work Fax Number Does Not Apply

Mobile/Cell Phone Number
012-555-5555

Monthly Salary in Local Currency (if employed)
 Does Not Apply

Briefly describe your duties:

Security and Background: Security Information

NOTE: Provide the following security and background information. Provide complete and accurate information to all questions that require an explanation. A visa may not be issued to persons who are within specific categories defined by law as inadmissible to the United States (except when a waiver is obtained in advance). Are any of the following applicable to you? While a YES answer does not automatically signify ineligibility for a visa, if you answer YES you may be required to personally appear before a consular officer.

Q: Do you seek to engage in espionage, sabotage, export control violations, or any other illegal activity while in the United States?

A: Yes No

Q: Do you seek to engage in terrorist activities while in the United States or have you ever engaged in terrorist activities?

A: Yes No

Q: Have you ever or do you intend to provide financial assistance or other support to terrorists or terrorist

Getting Started
Personal
Address and Phone
Passport
Travel
Travel Companions
Previous U.S. Travel
U.S. Contact
Family
Work / Education / Training
Security and Background
Medical and Health
Criminal
Security

Completing the DS-160

Step 5 – Reviewing Your Application

- You have an opportunity to review and edit all your answers before submitting your application
- Check carefully that everything is correct – it's impossible to make changes later

The screenshot displays the CEAC interface for a Nonimmigrant Visa Application. The top navigation bar includes 'U.S. DEPARTMENT of STATE CONSULAR ELECTRONIC APPLICATION CENTER', 'Select Tooltip Language English', and links for 'Contact Us' and 'Help'. The main navigation tabs are 'COMPLETE', 'PHOTO', 'REVIEW' (selected), and 'SIGN'. The left sidebar contains a menu with 'Personal/Address/Phone/Passport' (checked), 'Travel', 'U.S. Contact', 'Family', 'Work/Education/Training', 'Security and Background', and 'Location'. The main content area is titled 'Nonimmigrant Visa Application' and 'Travel Information'. It contains several sections with 'Edit Travel Information' links: 'Principal Applicant?' (YES), 'Purpose of Your Trip to U.S.' (checkbox checked), 'Specific Travel Plan?' (YES), 'The Location you plan to visit in the U.S.' (checkbox checked) with address '222 MAIN STREET, LONG BEACH, CALIFORNIA', 'Person/Entity Paying for Your Trip:' (SELF), 'Other Persons Traveling with You:' (checkbox checked, YES), 'Have you ever been in the U.S.?' (checkbox checked, YES), 'Do you or did you hold a U.S. Driver's License?' (NO), 'Have you ever been issued a U.S. Visa?' (checkbox checked, YES), and 'Have you ever been refused admission to the United States, or withdrawn your application for admission at the point of entry?' (checkbox checked, NO). At the bottom, there are buttons for 'Back: Personal/Address', 'Save', and 'Next: U.S. Contact'.

Completing the DS-160

Step 6 – Submitting Your Application

- Once you submit your application, you can't change it
- Pressing “**Sign and Submit Application**” constitutes your electronic signature, certifying that all the answers on the application are true

The screenshot displays the CEAC website interface for a Nonimmigrant Visa Application. The top navigation bar includes 'COMPLETE', 'PHOTO', 'REVIEW', and 'SIGN'. The main heading is 'Nonimmigrant Visa Application' and the sub-heading is 'Sign and Submit'. A blue button labeled 'E-Sign and Certification' is visible on the left. The main content area contains the following text:

Read the following information carefully before dating, electronically signing and submitting the application.

Your application is now ready to be submitted. Please note that this does not necessarily mean that your application for a nonimmigrant visa is complete, as additional information may be needed after Department of State personnel have reviewed the application.

By clicking "Sign and Submit Application" you are certifying that the information you provided is true and correct. You are required to electronically sign your application. If you are unable to sign electronically, you may be required to sign your application in person at the consulate.

Did anyone assist you in filling out this application?
A: Yes No

E-Signature
I certify under penalty of perjury under the laws of the United States of America that the foregoing is true and correct.

Enter your passport number:

Enter the code as shown: 

Click the button below to electronically sign your application:

At the bottom, there are three buttons: 'Back: REVIEW', 'Save', and 'Next: Confirmation'.

Completing the DS-160

Step 7 – Printing Your Confirmation Page

- Print the confirmation page
- You only need to bring the printed confirmation sheet to the interview
- You can print the entire application for your own records if you wish
- You can e-mail the confirmation to someone else (e.g., if you are completing the application for another person)

 U.S. DEPARTMENT of STATE
CONSULAR ELECTRONIC APPLICATION CENTER

Nonimmigrant Visa Application

Confirmation

YOU MUST PRINT this confirmation page. The barcode **MUST** be clear and legible on the printed page. You may also print the entire application for your records. If you do not have access to a printer at this time, select the option to email your confirmation page to an email address.

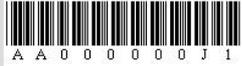
YOU MUST SUBMIT this confirmation page and the following document(s) to the Consular post indicated below: Passport. You may also submit any additional documents you feel will support your case. **DO NOT** send the entire application.

If you have further questions, please go to <http://travel.state.gov>.

This confirms the submission of the Nonimmigrant visa application for:

	Name Provided: TEST, TEST
	Nationality: BRAZIL
	Passport Number: TEST
	Completed On: 20 February 2008
	Confirmation No: AA000000J1

Location Selected:
US EMBASSY - SEOUL
333 TEST DR
SEOUL, S. KOREA



A A 0 0 0 0 0 J 1

[Print Confirmation](#) [Print Application](#) [Email Confirmation](#)

THIS IS NOT A VISA Version 01.00.00

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Completing the DS-160

Step 7 – Printing Your Confirmation Letter (cont)

- This is what the confirmation page looks like if your photo was not uploaded
- You will need to bring a passport quality photo with you to the interview regardless of the fact that you have uploaded a photo

 U.S. DEPARTMENT of STATE
CONSULAR ELECTRONIC APPLICATION CENTER

Nonimmigrant Visa Application

Language:

Confirmation

NOTE: The photo you have submitted with your visa application did not meet the quality standards specified in the instructions on photo submission for visa applicants. Please have new photos taken, specifically following the photo guideline instructions on <http://travel.state.gov>.

YOU MUST BRING this confirmation page and the following document(s) with you at all steps during the application process:

- Passport.**

YOU MUST BRING this confirmation page and submit it with the NEW photo and your passport to your Embassy, Consulate, or International Organization to complete the application process. The barcode **MUST** be clear and legible on the printed page. You may also print the entire application for your records. If you do not have access to a printer at this time, select the option to email your confirmation page to an email address.

Please contact your Consular Post directly for information on how to continue the application process. Please note that you will be required to provide proof that you have paid the visa application fee. You may also provide any additional documents you feel will support your case. **DO NOT** submit the entire application.

Some posts have special procedures for applicants who may not need a visa interview; you may find information about that process on the Consular Post's website.

If you have further questions or to find out how to contact the Consular Post please go to <http://usembassy.state.gov/> or <http://travel.state.gov>.

This confirms the submission of the Nonimmigrant visa application for:

	Name Provided:	TEST, TEST
	Nationality:	BRAZIL
	Passport Number:	TEST
	Completed On:	3 June 2008
	Confirmation No:	AA000004E8

Location Selected:
US EMBASSY - LONDON
666 TEST DR
LONDON, UK


A A 0 0 0 0 4 E 8

THIS IS NOT A VISA Version 01.00.00

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Reminder

The DS-160 replaces only the application forms. Other items are still required

- Students: I-20
- Exchange Visitors: DS-2019
- Diplomats and Officials: Diplomatic Note

And most applicants still need evidence of ties to their place of residence

