

Frequently Asked Questions for the E-Teacher MOOC:

1. How can I enroll?

Here's how the course works. You need to create a Coursera login. If you take any courses on Coursera, you'll use the same login.

You can see the "landing page" now for the two courses, the one that starts April 7:

<https://www.coursera.org/course/shaping1landscape>

and the one that starts May 12:

<https://www.coursera.org/course/shaping2paths>

2. Is the MOOC synchronous or asynchronous?

Anyone signed up for the courses can join in at any time they wish, during the scheduled week for that part of the course. There is not a slated time. The course is asynchronous, meaning that people will be joining in at different times to view the material and then complete their assignments.

There is a Weekly Quiz, starting in Week 1. We recommend that participants do each weekly quiz at the end of each week. All weekly quizzes must be completed by the end of the course to count toward a Statement of Accomplishment.

The first major deadline is at the end of Week 2, on April 19. That's when the lesson plan is due. It must be submitted by that date to be part of the peer evaluation process and graded. For a successful lesson plan, you need to view the videos and read the readings for the first two weeks, and then review the lesson plan instructions and rubrics. This is something that will take a few days, not a few hours - so it's best to join as close as possible to the start date of April 7.

The discussion forums are a large part of the course, so it's good to be on time with your posts there so that you can get the most interaction with people. We may have a number of people posting late the first week as they adjust to the course.

A group that starts late can use the material and participate, but it will not be possible to get a Statement of Accomplishment without meeting the deadlines. Course 1 will remain open at least through the end of April for those who registered, but it will not be monitored after the course closes on May 10. Course 2 will be open from May 12 through June 14. We have not yet decided how long Course 2 will remain open after the end of the course for those who have registered. Like Course 1, it will not be monitored after the course closes on June 14.

3. I am a facilitator. Can I access the materials in advance? Do I need to register to access the materials?

You will need to register for the course to access the materials. After the course opens, then you will be able to access the course content. Each week, more content will be posted. We are planning to open access to the week on the Friday before the week starts. That is an opportunity for facilitators and others to preview the content. All previous weeks will be available through the 5-week course. This means that in Week 2, you can view Weeks 1 and 2, and by Week 5, all five weeks will be available. However, there are deadlines for key course activities: the Phase 1 and Phase 2 lesson plans, with peer evaluation and self-evaluation. The weekly quizzes must all

be completed by the end of the course, along with posts in all of the required discussions. These must be completed on time in order to receive a Statement of Accomplishment.

4. When do the courses begin and end?

Part 1 begins April 7th and ends May 10th. Part 2 begins May 12th and ends June 14th.

5. When is the first assignment due for Part I?

The first assignment is due 11:59 pm Pacific time Saturday, April 12.

6. Can I access previous material or weeks after the week has ended?

After a week opens, that week's material will remain available through the rest of the course.

We have not yet decided how long material will remain accessible after the course ends. It will remain available for a minimum of several weeks, but only to those who have registered for the course while it is open.

7. Can I take one course without taking the other? Will I receive a certificate if I only take one part?

You can take one course or both courses; you don't have to take both of them. For each course you complete, you'll receive a certificate. So if you're just interested in taking the second course, which begins on May 12, go ahead and sign up for it.

8. I want to facilitate a session. Where do I sign up?

Contact your nearest U.S. Embassy's Public Affairs Section or your Regional English Language Officer.

9. I work in an embassy and want to facilitate a session. How should I report on this?

If you do decide to host facilitative sessions, please complete the "Submit Initial Data" form on the MOOC Camp SharePoint site

(<http://eca.r.state.sbu/policy/tech@eca/mooc/SitePages/Home.aspx>) or email the following information to MOOC-WG@state.gov:

- Post name

- Embassy Point of Contact and email address

- Facilitator name, affiliation (Advisor, REAC, RELO, EL Fellow, ETA, alumnus, BNC staff member, etc.) and email address

- Discussion venue

- Discussion/meeting frequency

After each facilitated discussion, you are asked to submit the total number of participants to MOOC-WG@state.gov. Your data is essential for measuring the success and impact of the MOOC program and providing evidence of effectiveness. Highlights and MAT entries sent to the same email would also be greatly appreciated.

10. How much time will I need each week?

An estimated 4-6 hours per week will be needed to respond to discussion questions, read the material, watch the videos, complete assignments, and interact with other participants.

11. Is this course eligible for Signature Track?

No, this course is not eligible.

12. How often should facilitators meet with their group of course participants?

It's entirely up to the facilitators and their participants, but we recommend that the groups meet weekly so that the course materials can be reviewed.

13. Do discussion groups need to be scheduled at any specific time?

No, they can be scheduled at whatever time is convenient for the facilitator and the participants.