



July 14, 2015

U.S. Embassy Vilnius  
Akmenu str. 6 Vilnius  
Lithuania

Dear Prospective Quoter:

SUBJECT: Request for Quotations SLH50015D0005 for Lithuanian language classes

The Embassy of the United States of America invites you to submit a quotation for language training services at the American Embassy, Vilnius.

Your quotation must be submitted via email to the Contracting Officer, Kelli Ketover at [ketoverka@state.gov](mailto:ketoverka@state.gov) no later than 5:00 P.M local time on July 27, 2015.

Questions regarding this solicitation shall be emailed to the Kelli Ketover at [ketoverka@state.gov](mailto:ketoverka@state.gov) during regular business hours.

In order for a quotation to be considered, you complete and submit the following:

- Item #1, Pricing: Section 1.2
- Item #3, Instructions to Offeror: Section 3

Sincerely,

Kelli Ketover

Contracting Officer