



Democracy and Human Rights Fund: 2014

GRANT DETAILS

Overview

The Democracy and Human Rights Fund II Activity (DHRF II) is one of a variety of programs used by the U.S. government (USG) to promote and defend civil and political rights, strengthen democratic institutions and civil society, and foster democratic values and practices in the states of Sub-Saharan Africa.

The DHRF II provides grants up to \$12,000 to indigenous organizations for small, focused, high-impact, and short-term (one year) activities that promote or defend democratic institutions, civil society, an independent judiciary, free and fair electoral processes, freedom of religion, and human rights. Activities are completed within 12 months of the signing of the grant agreement, and are designed to achieve measurable results.

Successful proposals will clearly describe how the activities will be managed using internally consistent and reasonable activities and expenditure timelines. They will also identify the anticipated results and demonstrate that they can be completed within 12 months. We encourage applicants to submit ambitious projects designed to change the civic and political rights landscape rather than simply raise awareness.

Proposals may address, but are not limited to, the following themes:

- *Human Rights*: education, human rights NGO start-ups, creative projects to improve respect/enforcement of human rights, human trafficking projects focused on protection or prevention measures, torture victim rehabilitation.
- *Legal*: publication, translation into minority dialects and dissemination of the Constitution and other laws, legal education, bar and legal association start-ups, legal aid projects.
- *Judicial*: improving the Judiciary's efficiency, training court officials—including local or traditional officials—on the rule of law or the role of the Judicial branch in a democracy.
- *Legislative*: improving the Legislature's efficiency, training MPs and their staff.
- *Civic Education*: public education for independent journalists on the role of an independent media in a democracy, technical assistance, support to journalist association start-ups, civic education for girls, public awareness campaign of voting rights and/or the social costs of public corruption.
- *Women's Rights*: education, counseling and legal support for the prevention of violence against women or female genital mutilation, empowerment of women (non-economic), women-led NGO start-ups, increased access of women and ethnic groups to the judicial system and to the political processes.
- *Electoral*: very limited assistance to independent electoral commissions, assistance to local NGO election monitoring groups.
- *Conflict Resolution*: limited to activities which promote tolerance and understanding between sectors of society, such as ethnic or religious groups or political factions; e.g., workshops, publication of civic education material pertaining to equality of rights and responsibilities under a democratic system.



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Conditions

Grantees will be expected to:

- Complete the Activity within twelve months of signing the Activity Agreement.
- Adhere to the terms and conditions of the Activity Agreement.
- Maintain basic financial records for the duration of the funded activity, **and** for a period of three years after submission of their final invoice.
- Submit receipts on a timely, preferably monthly, basis to the Embassy.
- Ensure that expenditures are supported by adequate documentation.
- Ensure funds are expended for their intended purposes.
- Close out the activity by submitting any previously unsubmitted receipts, returning any unexpended advance of funds, and reporting on the activity's results.

DHRF II funds cannot be used for:

- Use of funds to influence the outcome of elections.
- Training (including civic and human rights education), advice, or financial support for law enforcement forces, prisons, military, or intelligence agencies.
- Funding the activity of any government agency other than a recognized, independent National Electoral or Human Rights Commission where other funds are not available.
- Purchase of any goods or services from foreign policy restricted country.
- Long-term (12 months or more), recurring administrative costs, such as building or equipment maintenance, rent, office supplies, or administrative salaries, or any building construction.
- Travel outside of the immediate region.
- Conferences or workshops that lack a specific and clearly articulated goal.
- Research projects without a results-oriented component.
- Projects in support of economic empowerment, humanitarian assistance or support for refugees (unless human rights related).
- Any activities that do not directly promote or defend increased adherence to civil and political rights
- Any activities that assess the success or impact of earlier DHRF-funded activities.
- Purchase of vehicles, pharmaceuticals of non-U.S. source and origin, or pesticides or fertilizers (except as approved by USAID Washington).

Additional Guidelines:

- Activities cannot be split into phases and funded over a period of two or more years.
- An organization shall not be authorized to receive funding in three consecutive fiscal years, nor in more than three out of five consecutive fiscal years. If an organization receives funding in two consecutive fiscal years, funds remaining from the first fiscal year cannot be reprogrammed to supplement or expand activities obligated in the second fiscal year.
- A new grant will not be awarded to any grantee that has not submitted a final activity results report from a previously closed grant.
- Any organization that has an outstanding grant still unliquidated after two fiscal years will not be eligible for new funding until that earlier grant has been completely closed out.



Democracy and Human Rights Fund: 2014 APPLICATION FORM

ORGANIZATIONAL DETAILS

Please print carefully in block letters, except where signatures are required

1. Name of Organization

2. Address

3. Telephone Number

4. Fax Number

5. Name of Person Responsible for Project

6. Email Address

7. Project Manager Signature

DESCRIPTION OF THE ORGANIZATION

8. Please give a brief description of your organization and its purpose.

U.S. Embassy Maseru
P.O. Box 333, Maseru 100, Lesotho
TEL: 22-312-666 FAX: 22-310-116
GrantsMaseru@State.gov



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9. Please provide the following background information about your organization:

When was the organization started?	
Where is the organization based?	
How many people work for the organization?	

10. What funding sources does your organization have? Please provide details of donors and the amounts provided.

11. What are your organization's core activities?

12. What experience does your organization have managing projects?



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ACTIVITY DESCRIPTION

13. Please fully describe the activity and how it will be implemented.

Continue on additional sheets if required

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14. How does the activity fit with your organization's mission and its objectives or strategic plans?

ACTIVITY IMPLEMENTATION

15. Who will manage and implement the activity?

16. What potential implementation problems do you foresee and how will you address and overcome these?



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17. Please provide a project timeline including an estimated start and completion date for the activity.

Please attach additional sheets if required.

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ACTIVITY IMPACT

18. Please describe the expected impact of the activity. How will the activity promote human rights, political pluralism, civil society, an independent judiciary, accountable government, free speech, free and fair electoral processes, freedom of religion, and/or the creation of a more open, democratic society?

Please attach additional sheets if required.

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19. Who will benefit from the activity?

20. How will the impact be sustained beyond the end of the activity?

ACTIVITY BUDGET

21. Please provide as many details about your budget for this activity as possible. Please use additional pages if necessary to expand on each budget line item where required.

NOTE: The budget should: (1) Be stated in local currency, and (2) Include notes explaining the costs associated with each of the budget line items, e.g. a list of individuals and the amount to be paid, basis for the travel costs, a list of equipment to be purchased and its estimated cost, and other relevant information to support the proposal's budget. Also, there should be a direct relationship between the activities described in the proposal and the budget.

BUDGET LINE ITEMS	YEAR 1		TOTAL
	DONOR	GRANTEE MATCH	
Supplies			
Conference			
Travel			
Printing			
Equipment			
TOTAL			

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