



MECHANIC/Driver

The United States Peace Corps – Lesotho is seeking a full-time MECHANIC/Driver. The position is based at the Peace Corps Office in Maseru, Lesotho. Under the direct supervision of the General Services Manager (GSM)), the MECHANIC/Driver is primarily in charge of assuring proper functioning of all PC vehicles and the PC office in Maseru. MECHANIC/Driver may, on occasion, serve as a driver/technical expert for Peace Corps Lesotho as well as run official errands, drive staff in official site identifications, visits and meetings, delivers and picks up mail, etc. The normal work week consists of a five day 40 hour week. Due to the myriad of duties required, the incumbent will need an inborn sense of prioritization and organization and can reasonably expect to work some evening, holiday, and weekend hours.

MECHANIC/Driver

Oversees the mechanical component for all Peace Corps/Lesotho vehicles in accordance with Peace Corps policies and procedures; ensure compliance with policies and procedures by all passengers; provide transport to staff, Peace Corps Trainees (PCTs) and Volunteers (PCVs), and other authorized passengers throughout Lesotho; Conducts daily maintenance checks of vehicles (oil, fluids, tire pressure, service schedule, engine, tire condition, lights, body condition of vehicle, etc.); Ensures daily cleaning of vehicles (interior and exterior); Documents and reports vehicle malfunctions and/or accidents to the GSM; Maintains daily vehicle logs and filling reports, ensures waiver forms are stocked in vehicles; Ensures vehicles are in good condition and fully fueled daily; Available for after-hours assignments and serve as duty driver on rotating basis.

Picks up mail from Lesotho Post Office and/or US Embassy mailroom; Delivers and retrieves correspondence to/from partner organizations; Obtains and delivers supplies; Performs administrative tasks as requested, such as photocopying, data entry, etc

Please submit Curriculum Vitae and a well written cover letter responding to job requirements to Director of Management and Operations, U.S Peace Corps, 5 Bowker Road, PO Box 554, Maseru or by e-mail to jobs@ls.peacecorps.gov, by **12:00 noon, Friday, February 6, 2015**. Only Lesotho citizens or residents should apply. Also, please know that the U.S. Embassy conducts background security checks before employment can begin.

The United States Peace Corps, an agency of the US government, is the largest non-Basotho development volunteer organization in Lesotho with over 100 Peace Corps Volunteers and operating in all 10 districts as teachers, teacher trainers, health educators, and co-facilitators of community development. We have been operating in Lesotho for over 40 years working at various times with the Ministries of Health & Social Welfare, Education, Agriculture, and Gender, Youth, Sports & Recreation, the National AIDS Commission, and many other organizations working to develop the Mountain Kingdom.