



## **FY2017 Fund for English Language Programs Application Template for Small Grants**

**Project Title** - Provide a short title for your project.

**Project Description** - Explain your project and goals in two paragraphs maximum. Make sure to explain how this program meets English language goals and also how it is innovative. A successful proposal should include a U.S. culture and values components. Please indicate your strategic theme, examples include:

- Encouraging critical thinking skill development
- Promoting community service
- Environmental awareness
- Outreach to women and girls
- Entrepreneurship

**Target Audience and Recruitment** - Explain the target audience of the proposal and how you will reach that audience. **The U.S. Embassy supports recipients with disabilities and encourages their participation.**

**Partners** - List any strategic partners with background information. Example: Ministry of Education, Fulbright Scholars, Teacher Associations

**Project Dates / Timeline** - Provide the anticipated start and end dates and the duration of the program.

**Project Aim and Objectives** – List and explain the aims and objectives of the project.

**Monitoring and Evaluation-** Describe how will you monitor and evaluate: What development interventions make a difference? Whether the project is having the intended results? What can be done differently to better meet goals and objectives?

**Impact/Result Indicators** – How will you measure impact? This may include positive and negative effects.

**Sustainability:** What are the lasting benefits after the project is completed? Please explain.

**Project Budget and Narrative** - Provide a breakdown of the costs. The maximum budget is \$10,000.

[Click here for instructions to carry out a Budget Narrative](#)

<b>Budget Categories</b>	<b>Amount</b>	<b>Amended</b>	<b>Total</b>
<b>1. Personnel</b>			
<b>2. Fringe Benefits</b>			
<b>3. Travel</b>			
<b>4. Equipment</b>			
<b>5. Supplies</b>			
<b>6. Contractual</b>			
<b>7. Construction</b>			
<b>8. Other Direct Costs</b>			
<b>9. Total Direct Costs (lines 1-8)</b>			
<b>10. Indirect Costs (reflect provisional, pre-determined rate and allocation base)</b>			
<b>11. Total Costs (lines 9-10)</b>			
<b>12. Cost-Sharing</b>			

**Preparatory activities and schedule:**

**Media Plan** – How will you share this project outside of the direct participants? Example: social media or press plan.

**Reporting plan at completion of project** –A final report on the completion of the project should be submitted by the recipient

**Program Assessment:** Evaluation sheet, test etc... please specify

**Recipient Contact Information:**

**Please note the general scale for English language teaching/coordination salary:**

**Teachers:**

\$25/hour minimum; \$30/hour minimum with masters' degree; Addition \$5/hour with 5 years of experience – up to \$50/hour cap

**Teacher Trainers:**

\$40/hour minimum