PROJECT NARRATIVE

1. Brief Summary: (Please provide a one-paragraph description of the project's objectives, beneficiaries, and general plan of action)

2. State the problem, and describe how this project will address the problem.

3. Explain how this project meets one or more of the priorities in the bulleted list above.

4. What are the main objectives of the project, and how will you will measure achieving the objectives? *(A good project should have 1-2 objectives. If possible, for each of the intended results/objectives, please describe how you intend to measure these objectives.)*

5. List the name(s) of the person(s) who will be responsible for implementing and managing the project. Please attach a copy of each person's CV or resume.

6. Describe how you plan to publicize the work and to incorporate U.S. Embassy Beirut into this publicity?

Activity	Description of the Proposed Activity to be Performed
1.	
2.	
3.	
4.	

7. Schedule of Activities. ***(****For each of the main objectives listed in #4, describe the major activities you propose using the tables below. For projects with more than two objectives, please use the same format below to create additional tables.)*

8. Please briefly describe your organization and partner organizations (for this project or in general) by answering the following:

8.1 What type of organization are you (e.g., non-profit, for-profit, institution of higher education)?

8.2 When was your organization established?

8.3 What is the approximate size of membership?

8.4 What is the mission and purpose of your organization?

8.5 What is the primary source of funding for your organization?

8.6 Describe its status under applicable law.

8.7 What is the name(s) of your partner organization(s) (if applicable)?

8.8 What is the role of your partner organization(s) (if applicable)?

9. Has your organization received or expected to receive financial assistance from other donors? If so, please name any donors, their contact information, the amount of financial assistance received, and briefly describe funded projects.

End of Program Narrative Worksheet