

**REQUIRED CLAUSES FOR PURCHASE ORDERS AND BLANKET PURCHASE AGREEMENTS AWARDED BY U.S OVERSEAS CONTRACTING ACTIVITIES
(Current thru FAC 2005-52)**

July 6, 2011

- 1- "Clauses for Purchase Orders and Blanket Purchase Agreements awarded by Overseas Contracting Activities – Commercial Items" are part of this order and are located at the following link:

http://aopepd.a.state.gov/content.asp?content_id=60&menu_id=50

- 2- Department of State Acquisition Regulations (DOSAR) clauses may be accessed at:

<http://www.statebuy.state.gov/dosar/>

- 3- Please insure that referenced "Order Number" in Block # 3 of Optional Form # 347, is stated on all invoices and correspondence relating to this order.
- 4- Invoice payment will be made via Electronic Funds Transfer (EFT). Please ensure complete bank details are provided on the invoice.

- 5- The Shipping Address is specified in Block 6 of attached PO Form # 347**

- 6- The Billing Address is specified in Block 21 of attached PO Form # 347**

- 7- Upon receipt of the order and a proper invoice, the U.S. Government will process your payment. You should expect payment receipt with 30 days.

- 8- Termination for the Government's convenience.** The U.S. Government reserves the right to terminate this Purchase Order or contract, or any part hereof, for its sole convenience. In the event of such termination, the Contractor shall immediately stop all work hereunder and shall immediately cause any and all of its suppliers and subcontractors to cease work. Subject to the terms of this contract, the Contractor shall be paid a percentage of the contract price reflecting the percentage of the work performed prior to the notice of termination, plus reasonable charges the Contractor can demonstrate to the satisfaction of the Government using its standard record keeping system, have resulted from the termination.

- 9- Termination for cause.** The Government may terminate this Purchase Order or contract, or any part hereof, for cause in the event of any default by the Contractor, or if the Contractor fails to comply with any contract terms and conditions, or fails to provide the Government, upon request, with adequate assurances of future performance. In the event of termination for cause, the Government shall not be liable to the Contractor for any amount for supplies or services not accepted, and the Contractor shall be liable to the Government for any and all rights and remedies provided by law. If it is determined that the Government improperly terminated this contract for default, such termination shall be deemed a termination for convenience.

- 10- Follow-ups on invoice matters should be addressed to The Financial Management Office, US Embassy, Beirut, Lebanon at: **Tel: +961-4-542600 Ext:4283** or beirutfmo@state.gov