



*Embassy of the United States of America*

Riga, Latvia  
July 15, 2015

**To: Prospective Quoters**

**Subject: Request for Quotations number S-LG750-15-Q-0011**

Enclosed is a Request for Quotations (RFQ) for delivery of Therma-Fuser diffusers to the U.S. Embassy Riga, Latvia. If you would like to submit a quotation, complete:

1. The Section I, paragraph II, Pricing;
2. SF 18, Blocks 12 through 16;
3. Please provided additional information as stated in the Section3, Instructions to Offerors.
4. Complete Section 5- Representations and Certifications

Please submit the quotation to the address shown on the Standard Form 18 that follows this letter or send it electronically to [KramerLJ@state.gov](mailto:KramerLJ@state.gov).

The U.S. Government intends to award a Purchase Order to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

**Quotations are due by 17:00, July 27, 2015.**

Sincerely,

  
Lorraine J. Kramer  
Contracting Officer

Enclosure: SF 18, SLG75-15Q0011