



Embassy of the United States of America

Riga, Latvia
May 6, 2015

To: Prospective Quoters

Subject: Request for Quotations number S-LG750-15-Q-0006

Enclosed is a Request for Quotations (RFQ) for Delivery of Electrical Forklift. If you would like to submit a quotation, complete:

1. The Section I, paragraph E, Prices;
2. SF 18, Blocks 12 through 16;
3. Please provide picture and detailed specifications if the offered model.

Please submit the quotation to the address shown on the Standard Form 18 that follows this letter or send it electronically to KramerLJ@state.gov.

The U.S. Government intends to award a Purchase Order to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a contract/purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Quotations are due by 17:00, May 20, 2015.

Sincerely,

A handwritten signature in black ink, appearing to read "Lorraine J. Kramer", written over a circular official seal of the Embassy of the United States of America in Riga, Latvia.

Lorraine J. Kramer
Contracting Officer

Enclosure: SF 18, SOW