



RECOMMENDATION FORM

2012 Junior Faculty Development Program (JFDP)

Program of the Bureau of Educational and Cultural Affairs of the United States Department of State

Applicant Name:

Last Name

First Name

Middle Name

To The Applicant: After supplying the information indicated above, give this document to an eligible recommender. An eligible recommender includes colleagues, advisors, supervisors, former students, and other professionals who are familiar with your professional abilities. *One recommendation must be from your direct supervisor.*

To The Evaluator: The above named individual is applying for the 2012 Junior Faculty Development Program fellowship. The primary and distinct goal of the JFDP is to provide university instructors with opportunities to engage in curriculum development and explore alternative teaching methodologies, expand their knowledge in their fields of study and gather new teaching materials and resources. Participants in JFDP are also encouraged to forge relationships with U.S. host universities and their home universities in order to support ongoing contact and collaboration. Throughout their stay in the United States, JFDP Fellows observe courses, attend academic conferences, and work closely with faculty mentors from U.S. host universities to outline new courses and may be invited to present a lecture or co-teach classes at a U.S. university. Fellows will also serve as cultural resources, sharing information about their home countries with U.S. faculty, students, and community members. Fellows do not earn academic degrees through the JFDP, and must return to their home countries after completing the program.

1. Compared with other professionals at a similar level you have known, please indicate your evaluation of the applicant in the categories listed by a mark in the appropriate column.

Categories Observed	Excellent	Average	Below Average	Not Observed
Intellectual ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commitment to Higher Education	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commitment to their field	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commitment to excellence in teaching	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Interest in advancing their own professional qualifications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Initiative and motivation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to work independently	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to work with others/ as part of a team	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to adapt to new situations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership Qualities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Desire and/or ability to develop new educational materials and resources	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Teaching Potential	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

All Application Materials Are Free of Charge and May be Copied



2. How long have you known the applicant?

Years: _____

3. In what context have you known this applicant?

- Colleague
 Advisor
 Former student
 Other professional (familiar with applicant's abilities)
 Supervisor (please answer the additional question below)

If you are the applicant's work supervisor, will the applicant be allowed to take a leave of absence in the spring 2012 semester to participate in the fellowship, if selected for JFDP?

- Yes.
 Probably, but it ultimately depends on departmental priorities and schedules.
 I am not responsible for making that decision.

4. Overall Evaluation.

Please indicate applicant's suitability for this program. Check one of the following and explain below:

- Highly** recommend that he/she be considered for the Junior Faculty Development Program.
- Recommend **with reservation** that he/she be considered for the Junior Faculty Development Program.
- Do not** recommend that he/she be considered for the Junior Faculty Development Program.

Please Explain:

NARRATIVE STATEMENT

5. Please provide a narrative statement in an attached letter (on letterhead, if possible).

The letter should include any information that you feel would be of value in considering this applicant. Please be sure that the letter of recommendation speaks to the applicant's unique strengths and talents as an educator, professional and potential leader within higher education and do not simply discuss personal characteristics.

Thank you for assisting our committee. After completing this form and the accompanying narrative statement, please return to the applicant.

Name of Recommender (Printed): _____

Institution: _____

Telephone: _____

Signature: _____

Date: _____