American Citizen Services
Consular Section, U.S. Embassy in Pristina

Dear U.S. Citizen,

A child born abroad to a U.S. citizen(s) parent usually acquires U.S. citizenship at birth. Parents should contact the Consular Section as soon as possible after the child's birth. Several documents are required for the issuance of a Consular Report of Birth Abroad, which becomes the child's proof of U.S. citizenship and can be used to receive a U.S. passport. For more information regarding a Consular Report of Birth, please visit the State Department **website**.

To apply for a Consular Report of Birth Abroad of a Citizen of the United States of America and to make an appointment, **please click here**

It is mandatory to include on the online appointment request the names of all non-applicants (parents and guardians of a minor) who will accompany the applicant; only those whose names are on the appointment list will be granted entry.

The U.S. citizen parent(s) and the child must appear in person. Please provide the documents and forms listed below.

1. Child's record of birth. Both original birth certificate and birth extract issued in Kosovo must be included. If the child was born outside of Kosovo you must schedule an appointment at the Embassy in the country where the birth physically occurred.

2. Proof of parents' citizenship:

   For U.S. citizen parent(s):
   - U.S. passport; or
   - U.S. birth certificate, showing filing date and issuing office's seal; or
   - U.S. Naturalization Certificate; or
   - Consular Report of Birth Abroad

   For foreign parent:

   - Valid government issued identity document, including photo and signature

3. Parent's marriage certificate (if married): one original and one certified copy, with English translation. If married in Kosovo translation of marriage certificate is not required.
   Proof of termination of all previous marriages, if any (divorce or death certificate).

4. Applicable forms, photos, fees:
   - Completed application for Consular Report of Birth **DS-2029** (do not sign it, as your oath will be taken by the Consul)
   - Completed passport application, Form **DS-11** (do not sign it, as your oath will be taken by the Consul)
   - Application for Social Security Number Form **SS-5**

- One passport photo, 2”x 2” (5cm x 5 cm), color with light background, taken within the past six months
- Fees of $205. CRBA fee- $100, Passport fee- $105 (accepted cash only). All fees are payable in U.S. dollars or EURO at the Embassy’s exchange rate. A combination of U.S. dollars and EURO cannot be accepted.

5. Proof of parent’s ability to transmit U.S. citizenship:

   Provide proof of the **U.S. citizen parent’s physical presence in the United States.** Such proof may be in the form of old passports, school transcripts (not diplomas), tax, employment, travel, or other records.

Note: **For children born out of wedlock to a U.S. citizen father**, the father must formally acknowledge parentage and agree to support the child through age 18 as well as fulfill the U.S. **physical presence** requirement stated above. Form **DS-5507** applies. The notarized form **DS-5507** is also applicable for the non-applying U.S. citizen who is transmitting the citizenship to the child. In that case the form can be submitted by the other parent.

Tips for smooth visit at the Consular Section

When visiting the Embassy, please remember not to bring mobile phones or any electronic devices (such as Blackberries, iPods, or PDAs), also food/drinks, medicine, cosmetic products, as they are not allowed within the Embassy. We also strongly advise that you do not bring large bags, such as backpacks, suitcases to the US Embassy as they are subject to inspection and can delay your entry inside the Consular Section.

We encourage all U.S. citizens to register with the embassy in order to obtain updated information on local travel and security. To register your visit with the U.S. Embassy in Pristina, please visit: https://step.state.gov

Hope you will find this information helpful.

Best regards,
American Citizen Services
Consular Section
United States Embassy Pristina