

Name of the Field	Information
WHO WE ARE	
Name of the Field Office	DHS/USCIS Seoul
Service Area	The Seoul Field Office has jurisdiction over immigration benefits for Korea and Japan.
WHERE WE ARE	
Street Address	U.S. Embassy DHS/USCIS 188 Sejong-daero, Jongno-gu, Seoul, Korea 110-710
Mailing Address from the US	Field Office Director U.S. Citizenship and Immigration Services c/o American Embassy Unit 15550 APO-AP 96205-5550
VISITING OUR OFFICE	
Office Location	We are located in downtown Seoul, near City Hall, directly across from the Sejong Cultural Center, adjacent to the Korea Telecom and Kyobo Life Insurance Buildings. Please use the public entrance access.
Hours of Operation	The office is open to the public Monday through Friday from 9:00 AM to 11:30 AM and from 1:00 PM to 3:00 PM. It is closed on Korean and American holidays. If calling from the United States, please dial 011 first.
Phone/Fax Numbers & Email	<p>Phone: For general inquiries in Korean or English, please call the following number: (822) 397-4114</p> <p>Fax: For specific case inquiries, a fax is preferable. Our fax number is (822) 720-7419.</p> <p>Email: CIS-Seoul.Inquiries@DHS.Gov</p> <p>Mail: (See Above.)</p>
Visiting the Office in Person	<p>Appointments: Appointments are necessary and have priority over walk-ins. Walk-ins are allowed only for emergency, on a case-by-case basis.</p> <p>General Inquiries: Email inquiries are preferred and USCIS Seoul can be contacted at CIS-Seoul.Inquiries@dhs.gov</p>

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<p>Public Transportation</p>	<p>Directions:</p> <p>By Bus - take Numbers 83, 28, 136, 8, 6, 59, 23, 5, 38 that stop near the Embassy; get off at the Kyobo Building Stop or the Korean Telecom Building Stop. (Bus schedule subject to change.)</p> <p>By Subway - take Line #5; get off at the Gwanghwamun Station.</p>
<p>Paying Fees</p>	<p>Fees for applications and petitions are listed on our Forms, Fees, and Fingerprints. Payment may be made with Won or U.S. dollars, and postal money orders. Proper identification, a local address or telephone number may be requested for money orders. Certified checks are not accepted. The Embassy cashier will not accept personal checks.</p>
<p>Customer Feedback</p>	<p>We strive to provide quality service to our customers. If we have not lived up to this commitment or if we have met or exceeded your expectations, please let us know. To comment on the services provided at this office, please write to the Field Office Director at the address given above, or to:</p> <p>District Director U.S. Citizenship and Immigration Services 120-122 Wireless Road Bangkok 10330 Thailand</p> <p>If you feel you were mistreated by a U.S. immigration employee, or wish to make a complaint of misconduct by a U.S. immigration employee, you may write to the District Director, or write directly to:</p> <p>Chief, Office of International Operations 20 Massachusetts Ave., NW Suite 3300 Washington, DC 20529</p> <p>Or, you may write directly to the Chief, Office of Internal Audit, 425 I Street, NW, Room 3260, Washington, DC 20536.</p>
<p>Forms</p>	<p>Immigration forms are available under Forms, Fees, and Fingerprints.</p>

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LOCAL PROCESSING PROCEDURES	
<p>Abandonment of Alien Status as a Lawful Permanent Resident (Form I-407)</p>	<p>The abandonment of lawful permanent resident status is irrevocable. An individual who relinquishes lawful permanent resident status must qualify again for such status. USCIS Seoul accepts I-407 applications only by appointment.</p> <p>If you wish to abandon your permanent residence and relinquish your Permanent Resident Card (Green Card), please contact us at CIS-Seoul.Inquiries@dhs.gov to make an appointment.</p>
<p>Adoptions (Forms I-600 & I-600A)</p>	<p>Information on international adoptions may be found at the State Department and elsewhere on the USCIS Online Website at How Do I Apply to Bring a Foreign-Born Orphan to the United States?</p> <p>Form I-600 and I-600A may be filed locally by U.S. citizen petitioners residing in our area of jurisdiction.</p>
<p>Immediate Relative Immigrant Petitions (Form I-130)</p>	<p>U.S. citizens residing locally may file an Immediate Relative Immigrant Petition at the USCIS Seoul Field Office. However, they must first schedule an appointment to file the petition at CIS-Seoul.Inquiries@dhs.gov . We do not accept applications by mail. There are three types of petitions that are commonly filed at this office: 1) for spouses and children of U.S. citizens; 2) for spouses and children of lawful permanent residents in the U.S. military; and 3) for parents of U.S. citizens. Please see section “Information on Filing I-130 Petitions in Korea” near bottom of web page for additional information.</p>
<p>Naturalization (Form N-400)</p>	<p>U.S. immigration offices overseas do not accept or adjudicate naturalization applications. We are unable to receive or process naturalization applications from U.S. Lawful Permanent Residents (LPRs) living overseas. See the USCIS Online Website on Naturalization for eligibility criteria and proper filing procedures.</p> <p>EXCEPTION: Certain Active Duty Military members, Spouses of Active Duty Military, and Children of Active Duty Military can be naturalized overseas. However, the applications should be filed with the Nebraska Service Center. See the USCIS Online Website on Naturalization for eligibility criteria and proper filing procedures.</p>

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<p align="center">Parole – Humanitarian (Form I-131)</p>	<p>The Seoul Field Office does not issue humanitarian parole. Individuals must apply for humanitarian parole by submitting their applications to:</p> <p>USCIS Dallas Lockbox</p> <p>For U.S. Postal Service deliveries:</p> <p>USCIS PO Box 660866 Dallas, TX 75266</p> <p>For Express mail and commercial courier deliveries:</p> <p>USCIS Attn: HRIFA 2501 S. State Hwy. 121, Business Suite 400 Lewisville, TX 75067</p> <p>Instructions on how to file an application for Humanitarian Parole are located on Form I-131.</p>
<p align="center">Re-Entry Permits (Form I-131)</p>	<p>The Seoul Field Office does not issue or extend Re-Entry Permits. Instructions on how to obtain or replace a Re-Entry Permit are found here.</p> <p>Re-Entry Permits (Form I-131) must be filed while applicant is physically present in the United States. Re-Entry Permits may not be filed overseas.</p> <p>Pick-Up Re-Entry Permits (Form I-327): USCIS Seoul allows picking-up your Re-Entry Permit only by appointment. If you wish to pick up your Re-Entry Permit, please contact us at CIS-Seoul.Inquiries@dhs.gov to make an appointment.</p>
<p align="center">Refugee Eligibility Criteria (Form I-590)</p>	<p>We are unable to receive refugee resettlement applications directly. These should be filed at the Refugee Resettlement Section (RRS) of the U.S. Consulate. We are also unable to check the status of any pending refugee resettlement application.</p> <p>For general information and processing criteria please see the Department of State and elsewhere on the USCIS Online Website.</p>

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Frequently Asked Questions	
Information Notification Updates	<p>Q. How do I get my Korean Identification card back?</p> <p>A. You first need to relinquish your U.S. lawful permanent resident status. Then inquire with the Korean Ministry of Foreign Affairs, Passport Office.</p> <p>Q. When is it necessary to come in person to the Seoul office?</p> <p>A. It is necessary to come in to our office to file Petition for Alien Relative (Form I-130).</p> <p>Information on Filing I-130 Petitions in Korea</p> <p><i>Prior to Filing the I-130 petition:</i></p> <p>Before filing the I-130 petition for your spouse, you (petitioner) must make sure that you have followed the requirements for reporting your marriage in Korea. If you have married your spouse outside of Korea, you must ensure that you have followed the rules of the country where you married.</p> <p>If your spouse is a Korean citizen, the marriage should be reported on his/her family census register. The Korean government will then establish a new branch family for her.</p> <p>Who May File in Korea</p> <ul style="list-style-type: none"> • Military and civilian members with orders to Korea • U.S. citizens employed with private companies • Students studying in the various universities • English teachers <p>(The last three categories must present a residence card, and/or employment documents.)</p> <p>Filing the I-130 Petition</p> <p>Along with the I-130 petition, you must also submit</p>

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	<p>originals* of:</p> <ul style="list-style-type: none"> • Your marriage certificate • Proof of U.S. citizenship/lawful permanent residence card • Proof of termination of any prior marriage(s) • Photographs, one for yourself and one for your spouse to be attached along with the Form G-325A (Biographic Information). Please note that failure to provide complete and accurate information could result in a delay in processing the petition and subsequent immigrant visa. • Birth certificate of your alien spouse. (If your spouse is a Korean citizen, you should submit two different Family Census Registers; one shows all of her family members with his/her name removed from there due to the report of present marriage; the other one is a new Family Census Register which was established due to the report of present marriage; both Family Census Registers must be accompanied with English translation.) <p>* The petitioner is required to bring copies and originals when filing. Originals will be returned to the petitioner. The filing fee can be paid in U.S. or Korean currency. NO personal checks accepted by the Embassy cashier per local State Department policy.</p> <p>On the day you file the petition, your petition will be reviewed for completeness and verification of information provided. If there are any concerns, you will be referred to an Immigration Officer who will go over the petition with you and your spouse.</p> <p>After the petition has been approved, it will be sent to the Immigrant Visa Branch. They will then send a Packet of instruction and forms to be completed by your spouse in support of your spouse's application for immigration (Packet 3).</p> <p>Please note Spouses of Lawful Permanent Residents will not be eligible for immigration immediately; instead, he/she will be assigned a preference category and priority date. Please contact the Immigrant Visa Branch for information on the preference categories and waiting</p>

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	<p data-bbox="630 233 727 264">period.</p> <p data-bbox="630 306 1308 375">For inquiries on this or any other information, please contact the immigration office at (822) 397-4114.</p> <p data-bbox="630 417 1386 487">For inquiries on the Immigrant Visa process, please contact Immigrant Visa Branch directly at (822) 397-4373.</p>