

POSITION VACANCY ANNOUNCEMENT

ANNOUNCEMENT NO: 56/2014
OPENING DATE: 12/29/2014
CLOSING DATE: 01/19/2015
POSITION TITLE: ELECTRICIAN, FSN-4
SALARY RANGE: KZT 2,170,268 p.a. – KZT 2,691,058 p.a. (gross salary per year)
WHO MAY APPLY: ALL HOST COUNTRY NATIONALS
OFFICE: USAID/Central Asia (USAID/CA), Almaty, Kazakhstan

MAJOR DUTIES: Under the direct supervision of the Building Maintenance Management Supervisor, the incumbent: 1) performs a variety of tasks in the electrical trade in the maintenance, repair and installation of electrical equipment for US Consulate offices and leased properties; 2) recommends the purchase of materials and tools; 3) provides liaison function with electrical contractors that may be contracted for make-ready and other types of work; 4) performs other duties as assigned.

MINIMUM QUALIFICATIONS/SELECTION CRITERIA:

- Education, Skills and Experience (70%): College or university degree in a relevant field. At least two years of experience as an electrician. Must have license to work under 1000 volts. Must have full journeyman electrical knowledge of established practices and procedures in the trade. Must be able to use all tools of the trade.

- Teamwork/Interpersonal and Communication Skills (20%): Excellent communication and interpersonal skills. Candidate must be highly organized, be strongly customer service oriented, and able to work under pressure.

- Language Skills (10%): Level I English [Rudimentary] so that instructions can be understood.

TO APPLY: The successful applicant must fully meet the minimum qualification requirements. Qualified individuals are requested to submit a cover letter and curriculum vitae addressing each selection criterion detailed above with specific and comprehensive information supporting each item; and names, contact numbers, and addresses of three professional references. Packages should be received at the Executive Office (EXO) USAID/CAR, 41, Kazibek Bi St., Almaty 050010, Kazakhstan; Tel: (7-727) 2507612/17; Fax: (7-727) 2507634; E-mail: almaexo_hr@usaid.gov by COB **Monday, January 19, 2015**. A copy of the Position Description is available in EXO/Personnel (ext. 6353).

USAID/CAR reserves the right to obtain from previous employers relevant information concerning the applicant's past performance and may consider such information in its evaluation. If an applicant does not wish USAID to contact a current employer for a reference check, this should be stated in the applicant's cover letter, and USAID will delay such reference check pending communication with the applicant.