



**U.S. DEPARTMENT OF STATE
OBO FACILITIES MANAGEMENT DIVISION
STATEMENT OF WORK**

DATE: March 31, 2015
PROJECT: Astana, Kazakhstan
SERVICES: Repair equipment in the electrical demarcation room.

1. BACKGROUND AND PURPOSE

The U.S. Embassy in Astana is required to repair electrical equipment in the demarcation room at the Service CAC at Embassy Compound.

2. GENERAL REQUIREMENTS

- a. The Contractor shall provide personnel, equipment, and supervision to complete the technical requirements in this Statement of Work. The Contractor shall be responsible for labor, equipment, transportation and all required tools.
- b. Contractor shall follow security and safety directives as explained by the U.S. Embassy RSO and FM.
- c. The Contractor shall have limited access into the Embassy and outside the areas designated for the project except with permission by the Embassy Facilities manager (FM) or Regional Security Office (RSO).
- d. The Contractor shall address the impact of the consequent disruption and provide for a continuing level of operation of the Embassy Facilities.

3. SCOPE OF WORK

- a. Replace the microprocessor protection Siprotec 7R600 .
- b. Replace the voltage transformer with a capacitor.
- c. Replace metering devices for Mercury-230, U=100B.
- d. Make high-voltage tests of current transformers and provide test results.
- e. Clean inside of all electrical panels in the room.

4. RESPONSIBILITY OF THE CONTRACTOR

- a. The Contractor shall be responsible for the professional quality, technical accuracy, and the coordination of all construction and other services furnished under this contract. The Contractor shall, without additional compensation, correct or revise any errors or deficiencies in its construction and other services.

- b. The Contractor shall identify a Project Manager who shall be responsible for the overall management of this Contract. The Project Manager will be approved by the FM at Post.
- c. The Contractor is responsible for safety and shall comply with all local labor laws, regulations, customs and practices pertaining to labor, safety and similar matters. The Contractor shall promptly report all accidents resulting in lost time, disabling, or fatal injuries to the Contracting Officer's Representative (COR). The COR is the Facility Manager, (FM)

5. SECURITY

- a. This is a non-classified project. The work to be performed under this contract requires that the Contractor, its employees and sub-contractors submit corporate, financial and personnel information for review by the Embassy. Information submitted by the Contractor will not be disclosed beyond the Embassy. All workers shall be cleared by Embassy RSO.

END OF STATEMENT OF WORK