

## **TDY OPPORTUNITIES IN HERAT, AFGHANISTAN**

TDY Volunteers are needed to assist in the establishment and opening of the first U.S. Consulate in Afghanistan, in Herat which is in Western Afghanistan. Volunteers are needed in many specialty areas and both EFMs and LE Staff are welcome. Interested employees should be available for a minimum 4 week, maximum 8 week period. Substantial overtime and six day work weeks are required. Individuals should have completed the 1 week FACT training (OT-610) within the last five years.

Note: Herat is a 35% danger pay post. LES employees should ensure that their Local Compensation Plan (LCP) at their home post includes the Unique Condition of Work Allowance for payment of hazard pay. (Contact your post HRO for details).

The following TDY opportunities are available:

1. Cleared American Escorts. Individuals must have an active Secret or Top Secret Clearance. The work involves clearing and accompanying local contractors to the Consulate facility.
2. GSO Specialist or Assistant. Individuals should have prior experience in establishing a new Embassy, Consulate or Branch Office, or have experience with the opening of a NEC or similar facility. Experience in any of the following areas is desirable: supply and property management, shipping and transportation, inventory control, ILMS, NEPA, etc. Individuals should have a minimum of five years experience in GSO or Facilities Management or Supervision and should be at the FSN-8 (FP-6) or higher level.
3. Travel and Visits Assistant. Prior experience performance work related to travel reservations and planning, E2 Solutions software, Visits coordination, TDY hotel or TDY housing management and related travel support is ideal. Individuals should have at least five years of experience in Travel or Visits and be at the FSN-7 (FP-7) or higher level.
4. Procurement or Contracting Specialist. Individuals with prior experience in establishing a new procurement unit is especially needed. The ability to train local staff on Procurement principles and procurement software (ILMS, eServices) is absolutely essential. Individuals must be at the FSN-8 (FP-6) level or higher.