

STATEMENT OF WORK (SOW)
Boilers Diesel Tanks,

1.0 INTRODUCTION

- 1.1 OVERVIEW:** The Facilities Management of the US Embassy Amman is seeking the service of a contractor to conduct professional cleaning of deferent capacities Boilers Diesel Tanks, for residences outside the compound
- 1.2 The contractor will provide approved labor and all required tools, equipment to conduct the work in timely manner and to get the results indicated in this (SOW).. The contractor is to assure best practice services and should be subject to Contract Officer Representative (COR) approvals. Duration of contract is one year. The service within this (SOW) will be conducted according to the times and locations specified by (COR). If any damage accrued to the boiler room and it is components due to the contractor works, he should provide full coverage the damage immediately, resolve and maintain any defects with no extra charges for labor or materials he/she replaced.
- 1.3 The works as per this (SOW) will conduct the work after the (COR) approves and under the supervision of embassies representative. Contractor should not attend any residence for any works without previous coordination and approval from the (COR). The contractor should not do any works beyond this (SOW) unless receives written instructions from (COR).
- 1.4 **PROJECT PRACTICE:** the main aim of this contract is to conduct thorough cleaning for the inside of the diesel tanks, and to remove any residues at the walls and bottom of the diesel tank. The required work procedures should follow the best accepted and approved by (COR) practices. The manpower provided should be professional and subject to (COR) approval. The manpower provided should be adequate to perform the required job in shortest possible timeline. Protective materials should be used where needed for the contractor's workers and for the other things or people around. Any damage to any assets including the assets related to others should fall into the contractor's responsibility. He/she should rectify/fix, or as needed and instructed by the (COR), any altered things as a result of his works. The contractor is to take required measures to assure safety and accessibility of all users. Place of worked should be left clean.

Work procedures.

- The contractor is required to conduct thorough cleaning for the inside of the diesel tanks, and to remove any debris, waste water, sludge and residues at the walls and bottom of the diesel tank, using water or pressurized water, within time not to exceeds two hours.
- As the tanks are installed in different ways. Some are installed vertically, some are horizontally, and some of their openings are very close to the ceiling. It is the responsibility of the contractor under the supervision of the (COR) to dived the proper approach for cleaning each tank.
- To drain the tanks from inside from any traces of water.
- To flush the pipes between the tanks and the boiler with water, making sure it is cleaned, dry it, then to reinstall all the pipes, the sight glass, and any pipe fittings or connections.
- The disposal of waste and waste water and any diesel left over in the tanks is the responsibility of the contractor, who should NEVER use the building drainage system for this purpose.
- The contractor should examine the tank and pipes for leaks and report his findings to the COR.

4.0 ADMINISTRATION

- 4.1 POINT OF CONTACT (POC): The Contractor shall provide a point of contact.
- 4.2 CONTRACTING OFFICER’S REPRESENTATIVE (COR): The designated COR for this Task Order is Abdullah Shihadeh the STL Supervisor. All administrative matters, and request for technical clarifications and assistance regarding this Task Order shall be directed to Mr. Abdullah Shihadeh Telephone 06/5906092, 079/9061959.
- 4.3 PAYMENTS: An invoices shall be submitted to the COR for each residence after completion of works. Each invoice shall include the contract number , property number, and the date of cleaning
- 4.4 TERMINATION: If, for convenience to the Embassy, any phase or task of the delivery order is deemed unfeasible by Embassy, the United States Government may at this point pay the Contractor of this project for the work done to date and terminate the remaining portion of the delivery order.
- 4.5 The Contractor shall NOT conduct any work that is beyond this Statement of Work (SOW) unless directed in writing by the Contracting Officer (COR). Any work done by the Contractor beyond this SOW without direction from the COR will be at the Contractor’s own risk and at no cost to the Government.