



Consulate General of the United States of America
Jerusalem

December 16, 2013

Dear Prospective Offeror:

**SUBJECT: Solicitation# SIS400-14-Q-2831911
(Janitorial Services)**

The Consulate General of the United States of America invites you to submit a quotation to provide janitorial services for real owned property and/or managed by the U.S. Consulate General – Jerusalem.

The Consulate intends to conduct a mandatory pre-quotation site visit at the US Consulate General, located on 18 Agron Road, Jerusalem on **Friday, January 10, 2014 at 10.00 am**. All prospective offerors who have received a solicitation package are required to submit the names and the ID numbers of the people who are going to attend the site visit by close of business on Wednesday, January 08, 2014.

Submit your quotation in a sealed envelope marked "Quotation Enclosed" to the Contracting Officer, 4 HaGalgal Street, Talpiot - Jerusalem on or **before 02:00 pm on Friday, January 17, 2014**. No quotation will be accepted after this time.

In order for a proposal to be considered, you must also complete and submit the following:

1. SF-1449 (12, 17, 19-24, 30)
2. Section 1. Pricing
3. Section 3. Solicitations Provisions
4. Additional information as required in Section 5. Representations and Certificates.

Direct any questions regarding this solicitation to Johnny Kamar by email to kamarjm@state.gov, or letter to fax no. 673-0873, or by telephone at 649-3030 during regular business hours.

Sincerely,

Keith Thrasher
Contracting Officer