



Consulate General of the United States of America
Jerusalem

March 08, 2013

Dear Prospective Offeror:

SUBJECT: Solicitation# SIS400-13-Q-2335468
(Elevators' maintenance for Consulate Buildings)

The Consulate General of the United States of America invites you to submit a quotation to provide elevators' maintenance for our 5 elevators located at the following buildings:

- 1- GSO Annex (OBO 277) – 4 HaGalGal Street, Talpiot – Jerusalem.
- 2- NDC (OBO 319) – 143 Bethlehem Road, Talpiot – Jerusalem.
- 3- MSG Residence (OBO 221) – 19 Jabotinsky Street, Jerusalem.
- 4- Lazarist (OBO 254) – 14 Agron Road, Jerusalem.
- 5- Short lease residence (OBO 207) – 4 Negba Street, Jerusalem.

The Consulate intends to conduct a mandatory pre-quotation site visit at the sites mentioned above, starting from the Lazarist Building on **Thursday, March 14, 2012 at 11.00** and all prospective offerors who have received a solicitation package are required to submit the names of the people who are going to attend the site visit by maximum 03.00 pm on Tuesday, March 12, 2013.

Submit your quotation in a sealed envelope marked "Quotation Enclosed" to the Contracting Officer, 18 Agron Road, Jerusalem on or **before 02:00 pm on Tuesday, April 02, 2013.** No quotation will be accepted after this time.

In order for a proposal to be considered, you must also complete and submit the following:

1. SF-1449 (17, 23, 24, 26, 30)
2. Section 1. Pricing
3. Section 3. Instruction to offeror
4. Section 4. Evaluation factors
5. Section 5. Representations and Certificates

Direct any questions regarding this solicitation to Johnny Kamar by email to kamarjm@state.gov, or letter to fax no. 673-0873, or by telephone at 649-3030 during regular business hours.

Sincerely,

Adrienne G. Fagler
Contracting Officer