



The American Embassy Kingston is seeking proposals from a qualified research firm with a demonstrable track record in conducting surveys among youth audiences. The contractor/firm should prove its ability to reach these audiences across the island using unique research techniques, which will inform behavior change programs.

All firms that respond to the solicitation must be technically qualified and financially responsible to carry out the required services. At a minimum, each offeror must meet the following requirements when submitting their proposal:

- Have a valid Duns number, NCage Code and be registered in the System for Award Management (SAM) see additional information on the US Embassy Website;
- Have an established business with a permanent address and telephone listing;
- Have the necessary personnel, vehicle and financial resources available to perform the work;
- Have no political or business affiliation which could be considered contrary to the interests of the United States;
- Have good experience and past performance records; and,
- Identify specialized experience and technical competence required to complete the required works in accordance with this solicitation.

**Solicitation documents will be available September 6, 2016 to September 12, 2016. If a firm is interested in competing for this requirement, please provide a written request for a copy of the documents to [Kingston.Procure@state.gov](mailto:Kingston.Procure@state.gov) with the subject heading “MARKET RESEARCH”.**

**VISIT THE EMBASSY’S WEBSITE TO SEE CONTRACT OPPORTUNITIES  
[http://kingston.usembassy.gov/contract\\_opportunities.html](http://kingston.usembassy.gov/contract_opportunities.html).**