



Checklist for a Consular Report of Birth Abroad (CRBA)

American Citizen Services
American Embassy, Tel Aviv

This checklist includes all documents required to apply for a CRBA (as well as a U.S. passport and social security number, if applicable). Please print out this checklist to bring to your appointment with your signature and date. (Each individual applying for a report of birth and/or U.S. passport needs a scheduled appointment.)

Check the appropriate box in front of each document that you bring with you. Many of the documents require you submit both an original and a photocopy. The documents should be placed in the same order as the checklist with the original on top of the copy. (If you do not bring a photocopy as indicated, you may be charged for each page that needs to be copied.)

This signed checklist / טופס זה חתום

Photo of applicant / תמונה של מגיש הבקשה

You will need a passport photograph, 2in x 2in (5cm x 5cm) set against a white background for the child

Unsigned, completed [Application for Consular Report of Birth Abroad \(DS-2029\)](#) / טופס בקשה לתעודת לידה.

Do not sign!

Unsigned, completed [Application for a U.S. Passport \(DS-11\)](#) / טופס בקשה להוצאת דרכון אמריקאי, if applicable. **Do not sign!**

For passport application, children under 16 require both parents/legal guardians to come in person to the Embassy. If one parent/guardian cannot visit the Embassy, he/she must submit a signed and notarized original [Statement of Consent \(DS-3053\)](#) / טופס הסכמה נוטוריני. The document is valid for 90 days after the date of signature.

Child's Birth Certificate from the Ministry of Interior / תעודת לידה של הילד ממשרד הפנים הישראלי
Bring the child's original birth certificate and one photocopy.

Photo identification and growing up photos of child / תמונה מזהה של הילד ותמונות התפתחות של הילד

Parents of school-aged children should additional photographic evidence of their child's identity, including Israeli passport (if applicable), school and medical records, and photos of the child's life, from birth to present day.

Evidence of parents' U.S. citizenship / הוכחת אזרחות אמריקאית של ההורה/הורים

The U.S. citizen parent(s) must present his/her current and expired U.S. passports and a photocopy of each photo- page. If the U.S. citizen parent was naturalized, he/she must bring the original Certificate of Naturalization and one photocopy.

Passport/Identification for non-U.S. citizen parent / דרכון או תעודה מזהה של ההורה שאינו אמריקאי

A non-U.S. citizen parent must bring his/her passport or other photo identification, such as a driver's license or national ID (תעודת זהות). *Please bring the original ID and one photocopy.*

Evidence of Name Change / הוכחה על שינוי שם

If either the mother's or father's current legal name does not appear the same on all presented documents, provide official evidence of a name change. Accepted evidence includes marriage licenses, divorce decrees, and official name change documents issued by the U.S. or a foreign government.

Parents' marriage certificate, if applicable / (במידה והם נשואים) תעודת נישואין של ההורים

Bring the original marriage certificate and one photocopy.

Divorce and Annulment Decrees/Death Certificates, if applicable / (במידה ויש) תעודת גירושין, תעודת פטירה

The mother and/or father need to show termination of all prior marriages. Bring certified translations if the decrees or certificates are not in English.

Evidence of physical presence / הוכחות של שהות פיזית בארה"ב

The U.S. citizen parent must bring proof they were present in the United States before the child's birth. Various documents establish physical presence such as transcripts from a U.S. high school or college, medical records, income tax returns and W2s, and old passports.

Non-Refundable Application Fee / אין החזר על אגרת תשלום

The fee for a Consular Report of Birth Abroad is \$100. The fee for a child's passport under 16 is \$105; for those 16 and over, the fee is \$135. The cashier at the Embassy accepts cash (either dollars or shekels) and credit cards accepted in the United States (e.g., Visa, MasterCard, American Express, Discover, or Diners Club).

Application for Social Security Number / בקשה למספר ביטוח לאומי

In order to submit an application for a Social Security number as well as your child's CRBA, you must either apply for your child's U.S. passport or present his/her valid Israeli passport. Please complete the one-page [SS-5 application form](#). In box 16, clearly write an address that will be valid for at least six months. Sign the form.

Pre-Paid Envelope or Courier Service / מעטפה מבוילת או דואר שליחים

You may either provide a self-addressed envelope measuring 10" x 13" (25.5cm x 33cm) with at least 16.70 NIS of postage or you can request a courier service envelope during your interview (the delivery company charges 49NIS by credit card).

REMINDER:

The biggest obstacle to a quick completion of the CRBA application process is the submission of necessary documents. If you do not bring the applicable documentation included on this checklist, we may cancel your interview and require you to schedule another appointment.

The above checklist is a general guideline; depending on the circumstances of your case, you may be asked to provide additional types of documentation. By U.S. regulation, the Embassy will give you 90 days to submit any additional documentation or the case will be closed for insufficient evidence to establish U.S. citizenship of the applicant. During this period, the U.S. Embassy will respond to inquiries and provide any guidance you need. Please note that all fees are non-refundable.

If you have questions, our website, <http://israel.usembassy.gov/service.html>, has additional details and instructions regarding application processes for CRBAs, passports, and other services.

Thank you and we look forward to seeing you.

I hereby certify that I have read the above instructions and that I have all the listed documents applicable to my case in my possession and am prepared to present them at the time of my appointment.

Signature of Applying Parent or Guardian

Date