JUSTIFICATION AND APPROVAL FOR OTHER THAN FULL AND OPEN COMPETITION (OVERSEAS CONTRACTING ACTIVITIES)
PR4856562

1. I recommend that Embassy Tel Aviv use other than full and open competition for the acquisition of: Reimbursing Jonathan Friedland 45% of his office expenses based on the office use as the Haifa Consular Agency from January 2016 through December 2016. The estimated reimbursable amount is $33,000 per year.

2. Jonathon Friedland was appointed the Haifa Consular Agent in 1986. He is expected to work as a Consular Agent in Haifa Israel for 26 hours a week, on average, throughout the year. Mr. Friedland is also an attorney and has a private law practice. The Haifa Consular Agency has been co-located at his law office since he assumed his duties in 1986.

3. Since his appointment in 1986, the Department of State through Embassy Tel Aviv has reimbursed Mr. Friedland with an expense account to offset the administrative expenses of running the Consular Agency. These expenses include, but are not limited to taxes, utilities, insurance, supplies and rent. The consular agency administrative expenses are estimated to be approximately 45% of the overall expenses for the premises. In CY-15 the reimbursable expenses (45%) totaled approximately $30,460. The approximate 45% cost of the estimated expense for CY 2016 is expected to be $33,000.

4. This is a sole source order based on FAR 6.302-1 – Only one responsible source and no other supplies or services will satisfy agency requirements. Since this is a negotiated percentage of estimated costs type contract there is no other source for this procurement.

5. Mr. Friedland is the appointed Consular Agent in Haifa, and as such is the only source to reimburse his office expenses.

6. There is no need to solicit other offers since Mr. Friedland is the sole Haifa Consular agent.

7. The reimbursed costs are based on actual past costs and the fact that Mr. Friedland is expected to spend 26 hours per week on average working on Consular Agency matters.

8. There was no need for a market survey due to the nature of this procurement.

CERTIFICATIONS

I certify that this justification is accurate and contains complete data necessary to support the recommendation for other than full and open competition.

David Schwartz
Consul General

4 Dec 15
Date

Requirements Office

I certify that this submission is accurate, and that it contains complete information necessary to enable other officials to make an informed recommendation for approval or disapproval.

Chris Burney
Contracting Officer

4 Dec 15
Date