



U.S. EMBASSY, TEL AVIV

ALL CANDIDATES MUST FOLLOW THE INSTRUCTIONS FOR APPLYING AND READ THE "OTHER INFORMATION SECTION" TO MAXIMIZE THE OPPORTUNITY FOR CONSIDERATION FOR THIS POSITION.

ANNOUNCEMENT NUMBER: 15-064

OPEN TO: ALL INTERESTED CANDIDATES
POSITION TITLE/GRADE: AGRICULTURAL SPECIALIST – FSN-11 – FS-4 (training level maybe considered)
OPENING DATE: SEPTEMBER 9, 2015
CLOSING DATE: OCTOBER 7, 2015
WORK HOURS: MONDAY – FRIDAY 40 HOUR WORK WEEK

BASIC FUNCTION OF THE POSITION:

This position is located in the Agricultural Section in the U.S. Embassy Tel Aviv, Israel. The basic function is to protect and expand U.S. market share for agricultural and food products in the Israeli market by regular engagement with GOI officials from the ministries of Agriculture, Economy and Health as well as Israeli importers, exporters, retailers, processors. Position holder is the lead Embassy Tel Aviv advocate on recurrent negotiations tied to the U.S. –Israel FTA's Agreement on Trade in Agricultural Products (ATAP). Knowledge of agriculture production in Israel and producer groups, cooperatives and local government regulators is necessary. Incumbent also has oversight of all reporting completed by office and transmitted to office through the Global Agricultural Information Network (GAIN). S/he is also charged with day to day management of the office operating budget through FAS's General Authorization and supervision of two other office local staff.

QUALIFICATION REQUIRED:

- Bachelor's degree in agriculture, agricultural economics, general agriculture, economics, agribusiness, marketing or business administration.
- 5-7 years of experience in private and/or public sector in work relating to international agricultural and food product trade.
- Fluency in both English and in Hebrew (level IV) speaking, reading and writing.
- A thorough knowledge of Israeli agriculture including areas of production, processing, marketing, and government regulations and policies. Must have solid grounding in Israeli international agricultural and food trade and familiarity with international trading rules including expert knowledge of Israeli agricultural programs, institutions, acquaintance with key figures in Israeli agriculture, as well as GOI policies in the sector. Understanding of USDA/FAS market development programs including the Market Access Program and the Foreign Market Development Program, and other policy tools designed to enhance the export of U.S. agricultural products in Israel. A thorough understanding of FAS and USG goals, reporting requirements and procedures. Knowledge of principles and practice of WTO rules and procedures and other international standards setting bodies such as Codex, IPPC, and OIE. Strong knowledge of the demand, marketing and distribution of agricultural products and food production, processing, marketing and government regulations and policies. Background knowledge in the operation and scope of public institutions and private agribusiness firms in Israel.
- Develop and maintain an extensive contact base with particular emphasis on top levels in the GOI's Ministries of Agriculture, Economy and Health. Ability to cultivate and establish a range of high level private contacts is fundamental. Skilled at analyzing and interpreting statistical data and commodity information. Using Word, ability to write high quality analysis of agricultural and food productions, consumption and trade and intra-embassy briefing materials.

SELECTION PROCESS:

When equally qualified, U.S. Citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

ADDITIONAL SELECTION CRITERIA:

1. Management will consider nepotism/conflict of interest, budget, and residency status in determining successful candidacy.
2. Current employees serving a probationary period are not eligible to apply.
3. Current employed U.S. Citizen EFM's who hold a FMA appointment are ineligible to apply for advertised positions within the first 90 calendar days of their employment.
4. Currently employed NORs hired under a Personal Services Agreement (PSA) are ineligible to apply for advertised positions within the first 90 calendar days of their employment, unless currently hired into a position with a When Actually Employed (WAE) work schedule.
5. (As required): The candidate must be able to obtain and hold a security clearance.

HOW TO APPLY:

- Submit a Curriculum Vitae by email telavivemp@state.gov or by fax: 972-3-519-7605 or via mail to the U.S. Embassy, Human Resources Office, 71 Hayarkon St., Tel Aviv, Israel, or you can use the Universal Application for Employment [DS-174](#). To apply using the form you must download the form onto your personal computer and send using one of the methods described above.
- Vacancy number must appear on all applications.
- Applications must be received by the closing date specified on the announcement. Applications received after this date will not be considered.
- Resumes must include: Citizenship, date of birth, email address, or complete mail address, completion of secondary school certificate, colleges attended, work experience (include dates of employment, duties, correct address for employer), special skills, language, trade and licenses.
- All candidates must be 18 years of age to be eligible for appointment.
- The application must contain all information necessary to demonstrate that the candidate possesses the education, experience, skills and language abilities required for this position. Applicants who fail to meet requirements for the position will be disqualified.
- If college education is a requirement for the position, a transcript is required.

OTHER INFORMATION:

- In order for U.S. citizens to be considered for employment, proof must be provided with their application, of their Israeli citizenship, work permit and/or legal status in Israel.
- Former U.S. military members (up to rank of Major) who claim Veteran preference may receive preference if found qualified for the position. **Copy of DD-214 must be provided.**
- Eligible Family Members of USG direct hire employees receive preference if found to be among the best qualified.
- Candidates are subject to testing for language, computer or other position related skills.
- Post has a nepotism policy.

POINT OF CONTACT:

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Recruitment Program
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DEFINITIONS:

1. AEFM: A type of EFM that is eligible for direct hire employment on either a Family Member Appointment (FMA) or Temporary Appointment (TEMP) provided s/he meets all of the following criteria:
 - U.S. citizen;
 - Spouse or dependent who is at least age 18;
 - Listed on the travel orders of a Foreign or Civil Service or uniformed service member permanently assigned to or stationed at a U.S. Foreign Service post or establishment abroad with a USG agency that is under COM authority;
 - Is resident at the sponsoring employee's or uniform service member's post of assignment abroad, approved safehaven abroad, or alternate safehaven abroad; and
 - Does not receive \ USG annuity or pension based on a career in the U.S. Civil, Foreign, or uniform services.
2. EFM: Family Members at least age 18 listed on the travel orders of a Foreign of Civil Service or uniformed service member permanently assigned to or stationed to a U.S. Foreign Service post or establishment abroad with a USG agency that is under COM authority who do not meet the definition of AEFM above.
3. Member of Household: A MOH is a person who: 1) Has accompanied, but is not on the travel orders of a U.S. citizen Foreign or Civil Service employee or uniform service member permanently assigned to or stationed at a U.S. Foreign service post or establishment abroad; 2) Has been declared by the sponsoring employee to the Chief of Mission as part of his/her household; and 3) Resides at post with the sponsoring employee.

4. Ordinarily Resident (OR): A citizen of the host country or a citizen of another country who has shifted the main residency focus to the host country and has the required work and/or residency permits for employment in country.
5. Not-Ordinarily Resident (NOR): Typically NORs are U.S. Citizen EFMs and EFMs of FS, GS, and uniformed service members who are eligible for employment under an American USG pay plan, on the travel orders and under Chief of Mission authority, or other personnel having diplomatic privileges and immunities.

The U.S. Mission in Israel provides equal opportunity and fair and equitable treatment in employment to all people without regard to race, color, religion, sex, national origin, age, disability, political affiliation, marital status, or sexual orientation. The Department of State also strives to achieve equal employment opportunity in all personnel operations through continuing diversity enhancement programs.

The EEO complaint procedure is not available to individuals who believe they have been denied equal opportunity based upon marital status or political affiliation. Individuals with such complaints should avail themselves of the appropriate grievance procedures, remedies for prohibited personnel practices, and/or courts for relief.