



42 Elgin Road
Ballsbridge, Dublin 4

November 15, 2013

To: Prospective Quoters

Subject: Request for Quotations number SOI300-14-Q-0005

The Embassy of the United States in Dublin is currently seeking quotations from suitably qualified contractors for specialist exterior stone façade cleaning and sealing services at the chancery building, 42 Elgin Rd, Ballsbridge, Dublin 4.

Please see full details of the request below which describes the requirements and reply to Mr. Emmet Downey DowneyEJ@state.gov ph. 01-630 6235 to indicate if you are interested in participating in the solicitation process.

The U.S. Government intends to award a contract/purchase order to the responsible company submitting an acceptable proposal/quotation at the lowest price. We intend to award a contract/purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

A site visit will be held on Monday 25th November 2013 @ 10:00.

Location: The Embassy of the United States, 42 Elgin Rd, Ballsbridge, Dublin 4

Those interested in attending must provide name, date and place of birth at least 24hrs in advance of the meeting to Mr. Downey. No more than 2 representatives per contractor will be admitted.

Quotations are due on or before Tuesday 2nd December 2013 at 15:00.

Quotations may be delivered in hard copy at the above address or via email for the attention of Mr. Downey.

Ann Granatino
Contracting Officer

Solicitation: SOI300-14-Q-0005

SCOPE OF WORK

Specific requirements as follows:

OVERVIEW

The Embassy of the United States in Dublin (EMBASSY) has a requirement to thoroughly clean and seal the exterior building façade of the Chancery located at 42 Eglin Road, Ballsbridge, Dublin 4. To this end, the Embassy requires quotations for a contractor to complete the proposed work.

INTENT

Requirements in this SOW call for the complete and thorough sealing of the exterior building concrete and stone surfaces of the Chancery building. The Contractor shall furnish all necessary labour, equipment, supplies and materials, and perform all services in accordance with professional standards of skill, care and diligence adhered to by reputable, first class firms and shall conform to industry accepted practices.

PROJECT REQUIREMENT

Through this project, the EMBASSY intends to seal the building exterior of the Chancery facility. In order to accomplish this, the exterior building surfaces must be thoroughly cleaned and renewed. The building appears weathered, worn and soiled from fifty years of exposure to the oft-changing Irish weather. Work performed under this SOW shall adhere to all local environmental regulations and follow the latest principles of sustainability.

1. **Preparation:** Prepare the work areas and its surroundings for the cleaning effort by providing protection from water intrusion and splash back. Particular care must be taken to prevent water intrusion at the windows, many (if not all) of which are original to the construction of the building. Clearly identified and visible work barricades shall also be erected for the protection of pedestrians passing by. Any loose materials or debris shall be cleared from the work areas and removed from the site. Runoff of wash materials and rinsewater must be directed and/or collected to ensure that no harm is caused to trees, shrubs and flowers.

2. **Execution:** Follow manufacturer's recommendations for use of any cleaning, de-greasing, sealing, repellent, or rinsing agents. Pressure washing equipment must be applied with an appropriate fan tip to insure that the concrete or stone surface is not damaged. Use only the minimum pressure required to clean and restore the exterior. It is anticipated that only low to medium pressure will be utilized. Where mechanical cleaning is used, ensure that brushes do not cause any scouring or damage. Any damages, exterior as well as interior, resulting from the Contractor's actions shall be corrected by the Contractor at no additional cost to the Government.

- a. Access to heightened work areas shall be accomplished with the use of approved and licensed elevated platform equipment and trained personnel. This equipment is to be provided by the Contractor according to the requirements of the work.
- b. Water access points on the Chancery site are limited and the Contractor must not rely on an unlimited water supply from the work site.
- c. Rinsing must be accomplished in a thorough and consistent manner resulting in a uniform finished appearance for the entire structure. Any streaking or inconsistency in appearance will be corrected by the Contractor as a part of this work at no additional cost to the Government.
- d. As work progresses around the building, the movement of work crews from section to section must be coordinated with the Contracting Officer's Representative (COR) at least 48 hours in advance.
- e. This SOW includes the entire exterior façade of the Chancery building from the ground floor to the top floor.
- f. Upon completion of the cleaning, the Contractor shall apply a water-repelling impregnation sealant to the building surfaces such as Funcosil SL, or an equivalent.

3. WORK AREA PROTECTION –

During execution of this work, the Contractor shall adequately protect surrounding areas and will be responsible for any ancillary damages caused during the performance of the work. Damages shall be corrected by the Contractor in a manner satisfactory to the Contracting Officer.

4. WORKMANSHIP STANDARDS –

Exceptional care must be taken to assure tidiness of work. Upon completion of the work, materials, packaging, and debris shall be cleaned up and removed from the site and the Contractor shall leave the area in a clean, neat, and orderly condition satisfactory to the Contracting Officer.

5. PERIOD OF PERFORMANCE –

All work in this SOW shall be completed within 21 calendar days after receipt of a properly executed purchase order or award letter. Failure to complete the work may result in the assessment of liquidated damages in the amount of €100 per calendar day that completion is delayed beyond the aforementioned period of performance.

GENERAL

1. All work is to comply with the local building codes and applicable regulations.

2. The contractor will rectify any damage caused by this project, to all areas upon completion of the works to the satisfaction of the COR.
3. The contractor shall supply all materials, equipment and labour in order to complete the works.
4. All waste material shall be taken from the site and properly disposed of by the contractor.
5. Site is to remain tidy at all times and cleaned up on completion of works.
6. All work to be carried out in a professional workmanship like manner.
7. All documentation regarding any warranties, guarantees and/or instructional literature are to be handed to the COR.
8. All measurements are to be confirmed by the contractor on site.

CONTRACTOR PROVISIONS

The Contractor shall supply everything necessary for the execution and completion of the work.

WORKING HOURS

Working hours are to be 0800 to 1600, Monday through Friday. No work is to take place outside these hours unless the COR has given approval.

SITE PREPARATION AND CLEANING UP

The Contractor shall at all times keep the work area free from accumulations of waste materials. Before completing the work, the Contractor shall remove from the work and premises any rubbish, tools, equipment, and materials that are not the property of the Government. Unsightly materials and debris including excess soil, garbage, and equipment should be removed as required.

Pricing should be submitted per instruction in the solicitation document which will be passed out to all interested parties.

Further information can be obtained from Mr. Emmet Downey, ph. 01-630 6235 or via email: DowneyEJ@state.gov