



Embassy of the United States of America

42 Elgin Road
Ballsbridge, Dublin 4

October 5, 2012

To: Prospective Quoters

Subject: Request for Quotations number SOI300-12-R-0015

Enclosed is a Request for Quotation (RFQ) ***for Rental/Hire of Audio/Video equipment and technical assistance services at The Guinness Storehouse, James' St, Dublin 8, Ireland.*** If you would like to submit a proposal and quotation follow the instructions in Section 3 of the solicitation, complete the required portions of the attached document, and submit it to the address shown on the Standard Form 1449 that follows this letter.

The U.S. Government intends to award a contract/purchase order to the responsible company submitting an acceptable proposal/quotation at the lowest price. We intend to award a contract/purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Quotations are due by ***Monday, October 15th, 2012 at 3:00 p.m.***
Quotations may be delivered in hard copy or via email to Emmet Downey,
email: DowneyEJ@state.gov,

Sincerely,

A handwritten signature in blue ink, appearing to read "Ann Granatino", written over a horizontal line.

Ann Granatino
Contracting Officer

Enclosures