Embassy of the United States of America

42 Elgin Road
Ballsbridge, Dublin 4

April 29, 2013

To: Prospective Quoters

Subject: Request for Quotations number SOI300-13-Q-0322

The American Embassy Dublin is currently seeking quotations from suitably qualified contractors for children's entertainment services at an outdoor sports-themed event at the U.S. Ambassador's Residence, Phoenix Park, Dublin 8. Children's ages range from 1yr – 15yrs. Services are required for US Independence Day celebrations on Thursday 4th July 2013. Please see full details of the request below and reply to Mr Emmet Downey DowneyEJ@state.gov, ph. 01-630 6241 to indicate if you are interested in participating in the solicitation process.

The U.S. Government intends to award a contract/purchase order to the responsible company submitting an acceptable proposal/quotation at the lowest price. We intend to award a contract/purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

A site visit will be held on Thursday 2nd May 2013 @ 11:30. Those interested in attending must provide name, date and place of birth at least 24hrs in advance of the meeting to Mr Downey. No more than 2 representatives per contractor will be admitted.
Note: non-attendance at site visit does not preclude contractors from submitting a quote.

Quotations are due on or before Friday 10th May 2013 at 15:00.

Quotations may be delivered in hard copy at the above address or via email for the attention of Mr Emmet Downey.

Ann Granatino
Contracting Officer

Solicitation: SOI300-13-Q-0322

CHILDRENS ENTERTAINMENT SERVICES

SCOPE OF WORK

Specific requirements as follows:

Event time: 11:00 – 17:00
Children's ages range from 1yr – 15yrs

Please provide a full range of options, which may include:

- 1 giant bouncy castle
- 1 large bouncy castle
- 1 small bouncy castle
- 1 giant slide – 40 ft
- 1 small slide – 26 ft
- 1 bouncy obstacle course
- 1 playcentre-type area
- Soft play area for infants
- Ball pool
- Carnival stalls with games
- Face painters
- Popcorn machine
- Candy floss machine
- Stilt walker (Uncle Sam theme)
- Full clown show
- Speed cage or other athletic test game
- Basketball shot
- Test your strength game
- Helium tank for balloons

Please provide an outline of all possible equipment available with individual prices, to include supervision of each game.

Note: Please provide an outline of all possible equipment available with individual prices to include supervision for all activities including a supervision manager for the day.