



Embassy of the United States of America

U.S. Embassy Dublin

February 4, 2015

To: Prospective Offerors

Subject: Request for Quotations (RFQ) number SEI300-15-Q-0006

The Embassy of the United States in Dublin is currently seeking quotations from suitably qualified contractors for plumbing services at the U.S. Ambassador's Residence, Phoenix Park, Dublin 8. The requirement is for decommission and removal of two existing metal water storage tanks in attic/roof space and supply, install, commission a single replacement tank. Below is a Statement of Work (SOW) which describes the requirement in full.

A site visit has been scheduled for Thursday February 12, 2015, at 11:00

Location; the U.S. Ambassador's Residence, Phoenix Park, Dublin 8.

Attendance at the site visit is strongly advised so as to gain a complete understanding of the requirement. Those wishing to attend the site visit **MUST** submit names of attendees by return email not later than COB Tuesday February 10, 2015.

The U.S. Government intends to award a contract to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a contract based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Quotations are due on or before Wednesday February 18, 2015 @ 15:00.

Quotations may be delivered in hard copy at the above address or via email to Emmet Downey, email: DowneyEJ@state.gov

Sincerely,

A handwritten signature in black ink, appearing to read "Ann Granatino", written over a horizontal line.

Ann Granatino

Contracting Officer

SCOPE OF WORK
FOR
MAIN WATER STORAGE TANKS REPLACEMENT

OVERVIEW

The U.S. Embassy (EMBASSY) Dublin has a requirement for the replacement of the main water storage tank at the Ambassador's Residence, Phoenix Park, Dublin 8. To this end, the Embassy requires quotations for a suitable qualified contractor to complete the proposed work.

INTENT

Requirements in this Scope of Work (SOW) serve as direction to the contractor for the replacement of the main water storage tank in the attic/roof space at the U.S. Ambassador's Residence. The contractor shall perform all services in accordance with trade professional standards of skill, care and diligence adhered to by reputable, first class craftsmen firms and shall conform to generally acceptable professional practices.

PROJECT DESCRIPTION

The EMBASSY intends to replace two existing metal water storage tanks with a single unit of higher capacity at the Ambassador's Residence, Phoenix Park, Dublin 8. Both tanks sit side by side in the attic/roof space. The requirements below set forth the basis for the project. The contractor shall use only high quality, first class materials and components.

A site visit is scheduled for Thursday February 12, 2015 @ 11:00

Location: U.S. Ambassador's Residence, Phoenix Park, Dublin 8

SCOPE OF WORK

Note: This is an official building of the U.S. Embassy; accordingly, the materials and fittings used should be of a standard consistent with a building of this historic significance and standing.

- Prepare and secure attic/roof space access area with safety in mind
- Drain main water storage via taps or pump excess water to drain
- Isolate and disconnect all pipe work
- Overall existing water tanks dimensions (combined) L2450mm x W1200mm x H900mm
- Cut up both Cast Iron water tanks.
- No hot cutting works to be carried out in attic/roof space
- Remove existing tanks and debris from attic/roof space
- Relocate or reinforce the existing base timbers/supports
- Install new 5000Lt fiberglass sectional tank covered complete, with stainless bolts to suit existing beams
- Install new 1No. 1 1/4 inch ball valve
- Reconnect existing pipe work
- Repair/replace any damaged insulation on pipe work
- Reconnect overflow pipe
- Run all taps to ensure no airlocks and clean supply of water to all utilities
- Test system
- Make good work area and attic/roof space access area

General

1. All work is to comply with the local building regulations.
2. The contractor will rectify any damage to all areas on completion of the works.
3. The contractor shall supply all materials and labor in order to complete the works.
4. All waste material is to be taken from site and properly disposed of by the contractor at the end of each work day. Disposal in a licensed waste facility.
5. Site is to remain tidy and safe at all times and cleaned up on completion of works.
6. All work to be carried out in a professional workmanship like manner.

7. All documentation regarding warranties, guarantees and instructional literature are to be handed to the Contracting Officer's Representative (COR).

8. All care must be taken to protect the ceiling and furnishings below the work area within the property. Drop sheets and blue shoes are to be used at ALL times. Ensure that any drop sheets do not present a slipping or tripping hazard.

9. Any variations are to be priced and approved in writing by the COR before proceeding with the work.

10. The Contractor shall be responsible to verify all dimensions and check out the site conditions prior to ordering any materials or proceeding with any of the work.

11 Any costs associated with services subcontracted by the contractor shall be borne by and be the complete responsibility of the contractor under the fixed price of this contract

12. All materials and equipment incorporated into the project shall be new unless noted otherwise. The Contractor shall transport and safeguard all materials and equipment required for the project

13. Written proof of contractor liability insurance to be provided before commencement of works.

NOTE: Additional care is to be exercised whilst working in attic/roof space with special emphasis on the ceiling underfoot. Any damage caused by the contractor is to be made good at the contractor's expense.

CONTRACTOR PROVISIONS

The contractor shall supply everything necessary for the execution and completion of the work including, but not limited to, copper piping brass fittings waste piping, drop sheets, sandpaper, fillers, sealants, masking tape and material, personal protective equipment, electrical leads, waste bins/skips, all other equipment and labour.

WORKING HOURS

Normal working hours at the site are 08.00 to 16.00 Monday through Friday with the site being closed on local or American holidays observed by the U.S. Department of State. Any necessary work to be carried outside these hours must be required in writing and approved by the COR.

SECURITY REQUIREMENTS

Access to site: All contractors employees working on site shall first submit identification information to the COR in order to be placed on the approved Visitors Access Roster. Details to include full name, date of birth and place of birth and registration details of vehicles entering the grounds.

SITE PREPARATION AND CLEANING UP

The contractor shall at all times keep the work area free from accumulations of waste materials. Before completing the work, the contractor shall remove from the work site and premises, any rubbish, tools, equipment, and materials that are not the property of the Government. Unsightly materials and debris including rags, garbage, and equipment should be removed as required.

CONTACT INFORMATION

Inquiries can be directed to:

Emmet Downey
Procurement Specialist
(1) 630-6241
DowneyEJ@state.gov

Please submit your proposal to Mr. Emmet Downey at the above email address by 15:00 on Wednesday, February 18, 2015.

In lieu of an email submission, proposals may be submitted by hand or by mail to Mr. Emmet Downey, U.S. Embassy Dublin, 42 Elgin Road, Dublin 4, Ireland as long as it is received by the aforementioned deadline.