

**Pre-Solicitation Notice: Shipping/Packing/Transportation and Relocation Services for the U. S. Mission in Republic of Iraq**

Pre-Solicitation Notice to RFP Solicitation No.: **SIZ100-15-R-0003**

**PURPOSE**

The U.S. Mission in Republic of Iraq has the requirement for the providing of Shipping/Packing/Transportation and Relocation services for the U.S. Embassy in Baghdad, the U.S. Baghdad Diplomatic Support Center, the U.S. Consulate General in Erbil and the U.S. Consulate General in Basrah.

The U.S. Embassy Baghdad issues this notice with the intent of giving an opportunity to all interested parties to appropriately prepare for the anticipated Request for Proposal (RFP) for Shipping/Packing/Transportation and Relocation Services.

**This is not a request for proposal; this is for pre-solicitation / informational purposes only. No award will be made on the basis of responses received to this notice.**

**PROPOSED CONTRACT ACTION**

The Contractor shall provide required services as described herein.

Accordingly, the U.S. Embassy Baghdad plans the issuance of the following solicitation (RFP):

1. RFP reference number: **SIZ100-15-R-0003**
2. RFP Title: Shipping/Packing/Transportation and Relocation Services for the U.S. Mission in Baghdad, the U.S. Consulate General in Erbil and the U.S. Consulate General in Basrah, Republic of Iraq.
3. RFP issuance date: To be determined.
4. RFP issuance method: Electronic RFP distribution through the U.S. Embassy web site at [http://iraq.usembassy.gov/gso\\_procurement.html](http://iraq.usembassy.gov/gso_procurement.html) and through Federal Business Opportunities (FedBizOpps) at [www.fbo.gov](http://www.fbo.gov) . All responsible sources holding appropriate permits may submit a proposal in response to the RFP, to be considered by the U.S. Embassy Baghdad.
5. RFP response date: To be determined.
6. Award date: To be determined.
7. Award type: Fixed-Price IDIQ type contract.
8. Award procedures: In accordance with FAR 15.3 Source Selection.
9. Duration of contract period: a base period of twelve months and two (2) twelve-month periods at the option of the U.S. Government.
10. Place of performance: U.S. Embassy in Baghdad, U.S. Baghdad Diplomatic Support Center, U.S. Consulate General in Erbil and U.S. Consulate General in Basrah, Republic of Iraq.

11. Special contract requirements:

- a) The Contractor shall possess all permits, licenses, and any other appointments required for the prosecution of work under this contract.

The U.S. Embassy Baghdad plans to hold a pre-solicitation conference for Contractors. Interested parties are reminded that information furnished hereunder may be subject to disclosure under the Freedom of Information Act (FOIA). Therefore, all items that are confidential to business, or contain trade secrets, proprietary, or personnel information must be clearly marked. Marking of items will not necessarily preclude disclosure when the U.S. Embassy Baghdad determines disclosure is warranted by FOIA. However, if such items are not marked, all information contained within the submitted documents will be deemed releasable.