



Embassy of the United States of America

Baghdad, Republic of Iraq

General Services Office/Procurement

November 12, 2014

SUBJECT: Solicitation Number SIZ100-15-Q-0010 for Dining Folding Tables and Stackable Chairs Acquisition to U.S. Baghdad Diplomatic Support Center

Dear Prospective Quoter:

The American Embassy Baghdad has a requirement for acquisition of dining folding tables and stackable chairs to furnish to the U.S. Baghdad Diplomatic Support Center. You are invited to submit a quotation. The Request for Quotations (RFQ) consists of the following sections:

1. Standard Form SF-18
2. Basic information, statement of work or specifications and technical qualifications/products' specifications.

The Embassy plans to award a purchase order. You are encouraged to make your quotation competitive. You are also cautioned against any collusion with other potential quoters with regard to price quotations to be submitted. The RFQ does not commit the American Embassy to make any award. The Embassy may cancel this RFQ or any part of it.

Please read the RFQ carefully, and if you are interested, submit your quotation. Return the completed SF-18 to the address shown in Block 10 of the SF-18 on or before **November 15, 2014 no later 17:00 Baghdad Hours** to Email Address: BaghdadGSOProcBid@state.gov . Oral quotations will not be accepted.

Sincerely,

Doug DeMaggio

Contracting Officer