Embassy of the United States of America
Baghdad, Republic of Iraq

August 5, 2012

To: Prospective Offerors

Subject: Solicitation Number S-IZ100-12-Q-0047 for providing sunshades at EHP passenger terminal area

Enclosed is a Request for Quotation (RFQ) for providing sunshades at EHP passenger terminal area. If you would like to submit a quotation, follow the instructions in Section J of the attached Request for Quotation (RFQ).

The U.S. Government intends to award a contract to the responsible company submitting an acceptable offer at the lowest price. We intend to award a contract based on initial proposals, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Your quotation must be submitted electronically by email with the subject line **"RFQ No. S-IZ100-12-Q-0047 Enclosed"** exclusively to BaghdadGSOProcBid@state.gov on or before 12:00 noon (Baghdad Time) on August 30, 2012. You may also elect to submit your quotation in hard copy marked for the attention of the **"Contracting Officer – RFQ No. S-IZ100-12-Q-0047 Enclosed"**, which may be delivered to the Embassy Red CAC on Al Kindi Street between 0800 and 1500 on regular business days, and by 12:00 noon on August 30, 2012. No quotations will be considered if delivered to any addresses other than those stated above, and no proposals will be accepted after the solicitation closing date and time.

Complete the OFFER portion of the Standard Form 1442, including all blank spaces, and have the form signed by authorized representative of your company, or the proposal may be considered unacceptable and may be rejected.

In order for a quotations to be considered, you must also complete and submit the following:

1- Section B;
2- Section I, Attachment #2 Bid Form;
3- Section L, Representations and Certifications;
4- Bar Chart illustrating sequence of work to be performed;
5- Additional information as required in Section J.

The contract will be a firm-fixed price contract, with no adjustment for any escalation in costs or prices of labor or materials. Each offeror will be responsible for determining the amount of labor and materials that will be required to complete the project, and for pricing its proposal accordingly.

Please be advised that each offeror is responsible for furnishing complete information to its subcontractors and suppliers, such as details and quantities required by the drawings and specifications. Subcontractors and suppliers should not be referred to the Embassy or the Architect for determining the amount or quantities of materials required.

The construction completion time is ***40 calendar days*** commencing on date of notice to proceed. In the event of an unauthorized or unexcused delay in completing the project, liquidated damages in the amount of ***IQD121,118.40 Iraqi Dinars*** per calendar day will be assessed until substantial completion of the project is achieved.

The contracting Officer reserves the right to reject any and all quotations and to waive any informality in quotations received. In addition, the Embassy reserves the right to establish a competitive range of one or more offerors and to conduct further negotiations concerning price and other terms before awarding the contract, or to award without discussions.

Direct any questions regarding this solicitation to BaghdadGSOProcurement@state.gov. Questions must be submitted in English Language on or before 12:00 noon (Baghdad Time) on August 15, 2012, 2012.

Sincerely,

Stanislas Parmentier
Contracting Officer

Enclosure: Solicitation # S-IZ100-12-Q-0047