



*Embassy of the United States of America
Baghdad, Republic of Iraq*

January 31, 2013

To: Prospective Offerors,

Subject: Request for Proposals to Solicitation No.: S-IZ100-13-R-0014 for Telephone & Telecommunication Services

Enclosed is a Request for Proposal (RFP) for Telephone & Telecommunication Services for the U.S. American Embassy in Baghdad and the U.S. American Consulate General in Basrah, Republic of Iraq. If you would like to submit a proposal, follow the instructions in Section 3 of the solicitation, complete the required portions of the attached document, and submit it to the address shown on the Standard Form 1449 that follows this letter.

The U.S. Government intends to award a Firm Fixed Price Contract in combination with Firm Fixed Price Indefinite Delivery/Indefinite Quantity Contract for its estimated quantities on telephone call usage through the established local landline network. We intend to award a contract based on initial proposals, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Your proposal must be submitted electronically by email with the subject line "**Solicitation No.: S-IZ100-13-R-0014, Enclosed**" to BaghdadGSOProcBid@state.gov on or before 12:00 noon (Baghdad Time) on **March 6th, 2013**.

The site visits will be held on **February 14th, 2013** at the U.S. Embassy Baghdad at 09:00 am and on **February 17th, 2013** at the U.S. Consulate General in Basrah at 10:00 am. The names of the participants must be submitted not later than 12:00 noon (Baghdad Time) on **February 12, 2013**. No more than **2 persons** will be admitted from each company.

A pre-proposal conference to discuss the requirements of this solicitation will be held on **February 21, 2013 at 10:00 a.m.** (Baghdad Time) at the U.S. Embassy Baghdad. The names of the participants must be submitted not later than **12:00 (Baghdad Time) noon** on or before **February 19, 2013**. No more than **2 persons** will be admitted from each company.

Prospective offerors interested in attending should contact the contracting specialist at BaghdadGSOProcurement@state.gov for additional information.

ANY OFFERS SENT TO ANY EMAIL ADDRESS OTHER THAN THE ADDRESS ABOVE WILL BE REJECTED.

You may also elect to submit your proposal in hard copy marked for the attention of the "**Contracting Officer – Solicitation No.: S-IZ100-13-R-0014, Enclosed**", which may be delivered to the Embassy Red CAC on Al Kindi Street between 0800 and 1500 on regular business days on or before 12:00 noon (Baghdad Time) on **March 6th, 2013**. No proposal will be accepted after the cut-off date and time.

Direct any questions regarding this solicitation to BaghdadGSOProcurement@state.gov. Questions must be submitted in writing in the English language on or before 12:00 noon (Baghdad Time) on **February 23, 2013**.

Sincerely,

Stan Parmentier
Contracting Officer