



*United States Consulate General  
Erbil, Republic of Iraq*

May 17<sup>th</sup>, 2012

To: Prospective Offerors

Subject: Solicitation number S-IZ250-12-R-0012

The U.S. Consulate General Erbil invites you to submit a proposal for the Repair and Clean up to 144 unoccupied Containerized Housing Units (CHU) located at the Erbil Diplomatic Support Center (EDSC).

If you are interested in submitting a proposal on this project, read the instructions in Section L of the attached Request for Proposals (RFP).

If you intend to submit a proposal, you should thoroughly examine all documents contained in the contract solicitation package. The Embassy intends to conduct a site visit (see L.552.236-27) and hold a pre-proposal conference. All prospective offerors who have received a solicitation package are invited to attend. The conference will be held at the Erbil Diplomatic Support Center on May 27<sup>th</sup> at 10 a.m. Submit any questions you may have concerning the solicitation documents via email to [ErbilProBid@state.gov](mailto:ErbilProBid@state.gov) by May 24<sup>th</sup>. Responses will be sent in writing to all contractors on our list of interested parties.

Your quote must be submitted electronically by email with the subject line "RFP S-IZ250-12-R-0012 Enclosed" exclusively to [ErbilProBid@state.gov](mailto:ErbilProBid@state.gov) on or before 12:00 noon (Baghdad Time) on June 20<sup>th</sup> 2012. No Proposals will be considered if delivered to any other email address than the stated above, and no Proposals will be accepted after the solicitation closing date and time.

Complete the OFFER portion of the Standard Form 1442, including all blank spaces, and have the form signed by an authorized representative of your company, or the proposal may be considered unacceptable and may be rejected.

In order for a proposal to be considered, you must also complete and submit the following:

1. Supplies or Services and Prices/Costs
2. Section K, Representations and Certifications;
3. Additional information as required in Section L.

The contract will be a firm fixed price contract, with no adjustment for any escalation in costs or prices of labor or materials. Each offeror will be responsible for determining the amount of labor and materials that will be required to complete the project, and for pricing its proposal accordingly.

Please be advised that each offeror is responsible for furnishing complete information to its

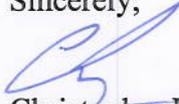
subcontractor and suppliers, such as details and quantities required by the drawings and specifications. Subcontractors and suppliers should not be referred to the Embassy or the Architect for determining the amount or quantities of materials required.

The construction completion time is 75 calendar days, commencing on the Notice to Proceed (NTP) date that is estimated on or about July 1<sup>st</sup>. In the event of an unauthorized or unexcused delay in completing the project, liquidated damages in the amount of 178 USD per uncompleted CHU per calendar day will be assessed until substantial completion of the project is achieved.

The Contracting Officer reserves the right to reject any and all proposals and to waive any informality in proposals received. In addition, the Embassy reserves the right to establish a competitive range of one or more offerors and to conduct further negotiations concerning price and other terms before awarding the contract, or to award without discussions.

Please direct any questions regarding this solicitation to [ErbilProBid@state.gov](mailto:ErbilProBid@state.gov)

Sincerely,



Christopher D. Easley  
Contracting Officer

Enclosure: S-IZ250-12-R-0012