



*Embassy of the United States of America*  
GSO/PCU

US Embassy Annex, Gedung Sarana Jaya  
Jl. Budi Kemuliaan I/1, Jakarta 10110  
Tel. +(6221)3435-9080 Fax +(6221)3435-9910

January 14<sup>th</sup> 2015

Dear Prospective Offerors

Subject: AMENDMENT - Solicitation No. SID32015Q0004-A003

This is to advise you that the Solicitation No. SID32015Q0004, issued on December 5<sup>th</sup>, 2014 for Travel Management Centre Services has been amended as stated in the attached SF 30.

Please acknowledge receipt of the amendment No. 1 as instructed in block 11. (a) in the attached Standard Form 30.

Your proposal must be submitted in a sealed envelope marked "Proposal Enclosed" to:

The Contracting Officer  
US Embassy Annex, Gedung Sarana Jaya 12th floor  
Jl. Budi Kemuliaan I No. 1, JAKARTA 10110

on or before 16:00 hrs. on Wednesday January 28<sup>th</sup> 2015 (local date and time). No proposal will be accepted after this time.

Thank you for your cooperation.

Sincerely,

Margaret C. Sula  
Contracting Officer

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE	PAGE OF PAGES
			1   2

2. AMENDMENT/MODIFICATION NO. <b>SID32015Q0004-A003</b>	3. EFFECTIVE DATE <b>January 14<sup>th</sup> 2015</b>	4. REQUISITION/PURCHASE REQ. NO. <b>PR3910845</b>	5. PROJECT NO. (If applicable)
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6. ISSUED BY American Embassy Jakarta , GSO/PCU Gedung Sarana Jaya 12th Floor Jl. Budi Kemuliaan I No. 1, JAKARTA 10110 Phone: (6221)3435-9080 Fax: (6221)3435-9910	7. ADMINISTERED BY (If other than Item 6)
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8. NAME AND ADDRESS OF CONTRACTOR (No. Street, county, State and ZIP: Code)  <b>TO ALL POTENTIAL OFFEROR</b>	(E)	9A. AMENDMENT OF SOLICITATION NO. <b>SID32015Q0004</b>
	X	9B. DATED (SEE ITEM 11) <b>December 5, 2014</b>
		10A. MODIFICATION OF CONTRACT/ORDER NO.
		10B. DATED (SEE ITEM 13)

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is extended,  is not extended.  
 Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:  
 (a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATA SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and data specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

(X)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER Specify type of modification and authority)B.3.6, B.4.1.5B.4.2.5, B.4.3.5, and B.4.4.5

E. IMPORTANT: Contractor  is not,  is required to sign this document and return 1 copy to the issuing office.

14. Description of Amendment/Modification (Organized by UCF section headings, including solicitation/contract subject matter where feasible)

**Travel Management Centre Services**

The purpose of this amendment is for the following changes:

- 1). To extend the proposed contract period from previously one base period with one option year only, into one base period with three option years. Please see all in section 1 of the amended solicitation.
- 2). To extend the Proposal due-date and time through January 28<sup>th</sup> 2015 on or before 16:00 WIB (SF-33 block 9).

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) <b>Margaret C. Sula</b>		
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
(Signature of person authorized to sign)		BY _____ (Signature of Contracting Officer)	