

SHIPPING INSTRUCTIONS – For Quotation Pricing Purpose only

Shall a Purchase Order (PO) be issued, vendor must ship all required goods to either one of bellow address, and vendor is required to put the preferred option in their quotation document for our review:

Option A: DPO/FPO Address (US Govt. Air Freight)

PACKING INSTRUCTIONS

Items on the attached purchase order should be packed for domestic shipment and placed in an appropriate container marked as follow:

**GENERAL SERVICES OFFICE (PAW)
AMERICAN EMBASSY JAKARTA
UNIT 8129 – PAW
DPO/FPO AP 96520-8129
PURCHASE ORDER #**

SHIPPING INSTRUCTIONS

The items shall be shipped via the U.S. Postal Service [Not UPS] priority mail. Weight is limited to 70 pounds per carton. Size is limited to 108 inches combined length and girth. *Note:* UPS will not deliver to an FPO address. **If weight and size exceeds the stipulated figure, please send the goods to the address stated on Option B or Option C.**

Option B: Sea Freight

PACKING INSTRUCTIONS

Items on the attached purchase order should be packed in accordance with BEST practices for DOMESTIC shipments and placed in an appropriate container marked as follows:

AMERICAN EMBASSY JAKARTA (GSO/PAW)
JL. MEDAN MERDEKA SELATAN #5
JAKARTA, INDONESIA
P.O. # [.....]

2. SHIPPING INSTRUCTIONS

Please ship FREIGHT PREPAID to:

**AMERICAN EMBASSY JAKARTA
LINCOLN MOVING & STORAGE
8420 S. 190th St.
KENT, WA 98031**

Reff: P.O. #

All shipments must be clearly marked ‘American Embassy Jakarta’ and purchase order number. Improperly marked deliveries will be refused and redeliveries will be at vendor’s expenses.

Option C: Direct Shipment to Jakarta, Indonesia

**AMERICAN EMBASSY
JL. MEDAN MERDEKA SELATAN #3-5
JAKARTA, ZIP CODE 10110
INDONESIA**