

**SOLICITATION/CONTRACT/ORDER FOR
COMMERCIAL ITEMS**

1. REQUISITION NUMBER PAGE 1 OF

2. CONTRACT NO. 3. AWARD/EFFECTIVE DATE 4. ORDER NUMBER 5. SOLICITATION NUMBER SOID32012PR1909400 6. SOLICITATION ISSUE DATE 20 July 2012

7. FOR SOLICITATION INFORMATION CALL **Happy DR** b. TELEPHONE NUMBER(No collect calls) **021-34359000 ext. 2257** 8. OFFER DUE DATE/ LOCAL TIME **29 July 2012 at 23:59 WIB**

9. ISSUED BY US Embassy – PCU
Jl. Medan Merdeka Selatan No. 3-5 Jakarta

10. THIS ACQUISITION IS UNRESTRICTED
 SET ASIDE: % FOR
 HUBZONE SMALL BUSINESS
 8(A)
NAICS:
SIZE STD:

11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED SEE SCHEDULE
13a. THIS CONTRACT IS A RATED ORDER
13b. RATING
14. METHOD OF SOLICITATION RFQ IFB RFP

12. DISCOUNT TERMS

15. DELIVER TO **Jakarta** 16. ADMINISTERED BY **GSO/PCU**
Jl. Medan Merdeka Selatan 5

17a. CONTRACTOR/ FACILITY 18a. PAYMENT WILL BE MADE BY **Finance Management Center**
Jl. Medan Merdeka Selatan 5
Jakarta Pusat

17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER 18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED SEE ADDENDUM

19.	20.	21.	22.	23.	24.
1	Printer toners as per Purchase Request # PR1909400 (see next pages for details) (Use Reverse and/or Attach Additional Sheets as Necessary)	1 Lot			

25. ACCOUNTING AND APPROPRIATION DATA 26. TOTAL AWARD AMOUNT (For Govt. Use Only)

27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA ARE ARE NOT ATTACHED.

28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN ____ COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN. 29. AWARD OF CONTRACT: REF. _____ OFFER DATED _____ YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:

30a. SIGNATURE OF OFFEROR/CONTRACTOR 31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)

30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT) 30c. DATE SIGNED 31b. NAME OF CONTRACTING OFFICER (Type or Print) 31c. DATE SIGNED

PREVIOUS EDITION IS NOT USABLE

Computer Generated

Prescribed by GSA - FAR (48 CFR) 53.212

19.	20.	21.	22.	23.	24.

32a. QUANTITY IN COLUMN 21 HAS BEEN

RECEIVED INSPECTED ACCEPTED AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED:

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
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32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE
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33. SHIP NUMBER	34. VOUCHER NUMBER	35. AMOUNT VERIFIED	36. PAYMENT	37. CHECK NUMBER
PARTIAL	FINAL			

38. S/R ACCOUNT NO.	39. S/R VOUCHER NO.	40. PAID BY	
41.a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT		42a. RECEIVED BY (PRINT)	
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	41c. DATE	42b. RECEIVED AT (Location)	
		42c. DATE REC'D (YY/MM/DD)	42d. TOTAL CONTAINERS

STANDARD FORM 1449 (REV. 4/2002) BACK

Requirement for PR1909400: Toners

I. SCOPE OF WORK/SERVICES

This solicitation is to provide the following items. The provider should be an authorized dealer or business partner from a reputable brand name. Detail of the required goods are bellow:

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)
0001	Toner HP. C9730A, black	6.00	each
0002	Toner HP. C9731A, Cyan	6.00	each
0003	Toner HP. C9732A, yellow	6.00	each
0004	Toner HP. C9733A, magenta	6.00	each
0005	Toner CANOn FX-09	5.00	each
0006	Toner HP. 5942A	10.00	each
0007	Toner copier CANON MF6550/306	4.00	each
0008	Toner HP. CE260A,black	2.00	each
0009	Toner HP. CE261A, Cyan	2.00	each
0010	Toner HP. CE262 yellow	2.00	each
0011	Toner Hp. CE263A, magenta	2.00	each
0012	Toner HP. Q6511A	8.00	each
0013	Toner HP. C8543X	8.00	each
0014	Toner C9720A, black	6.00	each
0015	Toner HP. C9722A, yellow	4.00	each
0016	Toner HP. CC364X	3.00	each

Delivery Location:

Jakarta.

II. PRICING The Contractor shall provide a firm fixed price in USD currency. The price should be valid for at least 30 days after the date of the deadline. A Purchase Order (PO) document will be issued to the winning bidder. Please provide information on exchange rate if quoting on currency other than USD.

III. CLAUSES. Clauses for commercial items available for [download in PDF \(154KB\)](http://jakarta.usembassy.gov/bidding.html) or you may request via email instead. Click this link to go to the download page <http://jakarta.usembassy.gov/bidding.html>

V. SUBMISSION OF QUOTE.

Please submit your quotation via email (preferred), fax, or post mail to bellow address:

*Attn: Happy Dwi R. (Mr.)
Embassy of the United States of America,
Jl. Medan Merdeka Selatan No. 3-5 Jakarta -10110
Indonesia*

*Email: HappyDR@state.gov
Phone: (+6221) 34359000 Extension 2257
Fax: (+6221) 34359910*

- a). **Deadline** to submit your quotation is on **29 July 2012 at 23:59 WIB time.**
- b). *Completed Section II* to include pricing (based on *Section I*).
- c). *Detailed specification and availability/delivery schedule of each items.*

V. EVALUATION FACTORS

The Government intends to award a contract resulting from this solicitation to the lowest priced, technically acceptable offeror/quoter. The evaluation process shall include the following:

- a) Compliance Review. The Government will perform an initial review of proposals/quotations received to determine compliance with the terms of the solicitation. The Government may reject as unacceptable proposals/quotations which do not conform to the solicitation.
- b) Technical Acceptability. Technical acceptability will include a review of items listed under Article B in Section 3.
- c) Price Evaluation. The lowest price will be determined by price comparison among the technically acceptable and responsible offerors. The Government reserves the right to reject proposals that are unreasonably low or high in price.
- d) Term of Payment. Government term of payment is **nett-30 days** after goods/services has been received (by the NGO concerned) and proper invoice. There is no *down payment* (DP) prior to delivery of all required goods/services.

This RFQ also available for download in our bidding website: <http://jakarta.usembassy.gov/bidding.html>

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