

Below are details of required goods:

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)
0001	Aeron Chair by Herman Miller - Medium	4.00	piece
0002	Aeron Chair by Herman Miller - Large	4.00	piece

Order Comments:

Notes :

- Please use the additional info below for orders :

1. Color : Tuxedo Grey Black
2. Frame Color : Graphite/Graphite Base
3. Model : ADJUSTABLE - with rear tilt lock adjs & Lumbar Pad
4. Arm type : Adjustable Arms - height & pivot
5. Armpad finish : Standard Vinyl
6. Casters : Standard Carpet Casters
7. Size : B - Medium & C - Large

Note: Please read *Section I* for details of equipment and supplies, items, schedules, and the proposed type of function room/s, facilities and services provided.

III. CLAUSES. ([Download in PDF](#), size 153KB)

<http://photos.state.gov/libraries/indonesia/502679/pdf/Clauses%20-%20Commercial%20item%20-%20Goods.pdf>

IV. SUBMISSION OF QUOTE. Each offer/quotation must consist of the following:

- A. *Completed Section II* to include pricing (based on *Section I*).
- B. *Detailed specification and stock availability/delivery schedule of each items.*

V. EVALUATION FACTORS

The Government intends to award a contract resulting from this solicitation to the lowest priced, technically acceptable offeror/quoter. The evaluation process shall include the following:

- a) Compliance Review. The Government will perform an initial review of proposals/quotations received to determine compliance with the terms of the solicitation. The Government may reject as unacceptable proposals/quotations which do not conform to the solicitation.
- b) Technical Acceptability. Technical acceptability will include a review of items listed under Article B in Section 3.
- c) Price Evaluation. The lowest price will be determined by price comparison among the technically acceptable and responsible offerors. The Government reserves the right to reject proposals that are unreasonably low or high in price.
- d) Term of Payment. Government term of payment is thirty (30) days after all goods/services has been received and proper invoice.

The deadline to submit your quotation is on **Sunday, 9 February 2012 at 15:00 WIB**. Any quotation received after stipulated date will be ignored. Please follow instructions in *Section III* for a quotation to be considered and email to HappyDR@state.gov or fax the quotation to (62.21) 34359910 or 3524303. Please note that your quotation price should be valid for thirty (30) days from the deadline of this RFQ submission date stated above.

For other bidding opportunities, please visit our official website:
<http://jakarta.usembassy.gov/bidding.html>

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