



*American Embassy
Chanakyapuri
New Delhi-110021
Phone No. 91-11-24198317
Fax No. 91-11-24198278*

May 8, 2012

Dear Sir/Madam:

Subject: Request for Quotations number **S-IN650-12-R-0055**

Enclosed is a Request for Quotations (RFQ) for **Fabrication, supply and installation of new air ventilation system for OBX generator room**, American Embassy, New Delhi, India. If you would like to submit a quotation, follow the instructions in Section 'L' of the solicitation, complete the required portions of the attached document, and submit it to the following address:

The Contracting Officer
American Embassy Enclave Compound
Gate 'C', Chandragupta Marg,
Chanakyapuri,
New Delhi 110021

Your quotation must be physically submitted in a sealed envelope marked "Quotation Enclosed" to the above address. *Please do not mail, or forward your quotations via courier.* **The deadline for receipt of quotations is 1500 hours local time, on May 22, 2012. No quotations will be accepted after this time.**

In order for a quotation to be considered, you must also complete and submit the following:

1. The covering SF-1442 form (Blocks 14, 15, 16, 17, 20A, 20B and 20C).
2. All additional information as required in Section 'L' – Solicitation Provisions.

Please note that the Government shall reject proposals that do not contain the above information, or are otherwise incomplete

A site inspection has been scheduled for **May 18, 2012, at 11:00 A.M.** local time at the American Embassy, Gate # '7', Nyay Marg, New Delhi 110021. You are required to submit the names of all attendees to Ashok Chellaramani at e-mail address – chellaramania@state.gov by May 16, 2012. This information is required to

be provided in advance in order to ensure access to the site for the walkthrough/site inspection. Due to parking restrictions, participants are advised to arrive early, so that they can park their vehicles at Malcha Marg paid parking and walk down to the designated meeting location. Information provided at the site during walkthrough shall not qualify the terms and conditions of the solicitation and specifications. Terms of the solicitation and specifications remain unchanged unless the solicitation is amended in writing. If an amendment is issued, normal procedures relating to the acknowledgment and receipt of solicitation amendments shall apply.

The U.S. Government intends to award a contract to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a contract based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Sincerely,



Carrie L. Basnight
Contracting Officer