



*American Embassy, New Delhi, India
Shanti Path, Chanakyapuri,
New Delhi-110021
Phone No. 91-11-24198728
Fax No. 91-11-24198278*

Solicitation No. S-IN650-13-Q-0061

Dated: June 04, 2013

Name & address of Offeror

Issued by: M/GSO/Contracting

You are invited to quote your competitive price for providing printing paper as per specification listed on this sheet and sent it through email to newdelhibids@state.gov or fax it to fax number 24198278, **no later than 1400 hours on June 21, 2013**. The Paper required should be either Sappi's Magnostar Gloss Art paper, Zanders Mega Gloss or StoraEnso's Lumiart; paper mill with following specifications: The Offeror must write their name, address and contact phone number on each page. The Contracting Officer shall provide additional information and/or clarifications concerning this solicitation.

Goods - Description

1. **For Text – Gloss Art Paper: 578 mm x 889 mm, 100GSM, short grain. Required qty 1950 reams (1x500 sheet in one ream) or 975,000 sheets. The estimate weight of the paper will be 50,095 Kg.**

Quantity: 1950 Reams
Unit Price: _____
VAT: Rs. _____
Freight: Rs. _____
Total: Rs. _____

2. **For Cover and Calendar - Gloss Art Paper: 578 mm x 889 mm, 150 GSM, short grain. Require qty 430 reams (1x500 sheet in one ream) or 215,000 sheets. The estimate weight of the paper will be 16,568 Kg.**

Quantity: 430 Reams
Unit Price: _____
VAT: Rs. _____
Freight: Rs. _____
Total: Rs. _____

SPECIAL PACKING REQUIREMENTS:

- Please paper to be provide on BPOP (bulk paper on pallet) so instead of packing in 250 sheets or 500 sheets they will provide us the paper on a pallet (approximately 20 reams are packed together on a pallet)
- Paper should be complete in weight and count and vendor should bill us as per the actual paper supplied. Plus minus 10% deviation would be acceptable.
- The paper requires should be equivalent to inequality to Sappi's Magnostar Gloss Art paper, Zanders Mega Gloss; StoraEnso's Lumiart; paper mill.
- The paper should be of excellent international quality with even surface; wood free; free from froth marks, lint or any other foreign particles; with excellent glossy whiteness between 75-80% measure on TAPPI scale.

- Both text and cover paper should be packed in sea worthy air proof wooden pallets of not more than 600kg each and should not be more than one meter in total height including wooden pallet.
- Pallets should be packed in 20' containers only, in no case they should be packed in 40' containers.
- Please provide paper samples before placement of formal order, in case you are placing order with some other mill instead of as above. Without providing sample paper quote will not considered.
- Quote must be accompanied by technical data sheet. Value for following properties must be provided in the below chart.

Item	Unit	100GSM	150GSM
Basis weight			
Thickness			
Smoothness (Top/Wire)			
Roughness			
Brightness			
Opacity			
Paper Gloss			
Stiffness (MD/CD)			
Bulk			

3. **Prices:** The Price should be on CIF, New Delhi basis with 'NIL' custom duty. The material will be delivered at Printer's warehouse located in NCR address. In case of any freight for delivery at NCR please mention the amount separately.
4. **Custom Clearance & Forwarding:** the custom clearance & forwarding will be done by Vendor. Vendor will ensure to submit the shipping documents to the Embassy for arranging exemption certificate & other documents from MEA and provide to vendor for clearing the consignment.
5. If VAT is applicable than in order to enable the Government to claim VAT refunds, the offerors shall indicate VAT separately. The contractor shall furnish tax invoices in accordance with Delhi VAT regulations.
6. Any offer received after close of solicitation date given above will not be considered for review.
7. **Delivery Time: Paper should be delivered before October 1, 2013.**
8. The offer should be submitted ONLY to the Contracting Officer –Edith A. Davis at his email id newdelhibids@state.gov.
9. If your proposal/offer is acceptable, American Embassy will issue a purchase order. Award will be made to the lowest technically acceptable offer. The U. S. Govt. reserves the right to reject any offer which is un-reasonably on lower or higher side.
10. Attached Far & Dosar clauses are applicable.
11. **Payment:** Thru Electronic funds transfer (EFT) within 30 days from receipt of original invoice, completion of job and certification of receipt of services.
12. **Excise Duty:** Exempted against Excise Exemption Certificate issued by MEA in accordance with Central Excise Notification No. 6/2002 dated March 1, 2002.
13. **Central Sales Tax:** Form J will be provided in lieu of CST under section 6(4) of the central sales tax (registration & turnover) rules, 1957 under rule 12(11A)

Important: The Embassy reserves the right to reject any or all offers and to delete any portion/or items of the solicitation. Your offer should be valid for at least 45 days from the submission date. Once the Purchase Order is awarded, the prices shall hold good till the delivery is completed.

Name of the Offeror _____

Signature _____ Dated _____

Telephone # _____

Fax # _____

Sincerely,



Edith A. Davis
Contracting Officer