



*American Embassy, New Delhi, India
Shanti Path, Chanakyapuri,
New Delhi-110021
Phone No. 91-11-24198728*

Solicitation No. S-IN650-14-Q-0096

Dated: August 1, 2014

Name, address & mobile no. of Offeror

Issued by: M/GSO/Contracting

You are invited to quote your lowest prices for the listed services at the space provided and send it through email to newdelhibids@state.gov, no later than 1400 hours on August 11, 2014. The Offeror must write their name, address and contact phone number on each page. The Contracting Officer shall provide additional information and/or clarifications concerning this solicitation.

Services - Description

Fabrication, Supply and Installation of Hanging Planters cum Light Fixtures at American Embassy, Chanakyapuri as per enclosed Statement of Work (Annexure-A). Kindly read the Special Instructions (Annexure-B) before submitting the offer.

Rs. _____

VAT: Rs. _____

FREIGHT: Rs. _____

Total: Rs. _____

1. Offeror, registered with VAT/service tax authority, should submit a copy of VAT/service tax registration certificate along with the offer. In case of VAT registration, please mention the type pf category of VAT registration (work vendor or composite vendor). This is a mandatory requirement for evaluation purpose. Acceptability will be determined by assessing the offeror's compliance with the terms of the solicitation. The Government will determine contractor responsibility by analyzing whether the apparent successful offeror complies with the requirements of FAR 9.1.
2. In order to enable the U.S. Government to claim VAT refunds, the offeror shall indicate VAT separately. If VAT is indicated separately, the contractor shall furnish tax invoices in accordance with New Delhi VAT regulations. GOI registered vendors must print the Embassy's TIN 07079892154 on their invoice otherwise their invoice shall be rejected by the Embassy.
3. **Completion time: 30 working days from the receipt of the letter to proceed.**

4. This solicitation is bound by the FAR & DOSAR clauses enclosed as Annexure-C. Upon request, the Contracting Officer will make their full text available. Also, the full text of clause may be accessed electronically at the address: <http://www.acqnet.gov/far>
DOSAR Clauses may be accessed at <http://www.statebuy.state.gov/dosar/dosartoc.htm>
5. "DOSAR 652.236-70 Accident Prevention (APR 2004)" clauses shall apply.
6. In case there are contradictory statements in the SOW and the Purchase Order Clauses, the Purchase Order shall prevail.
7. The offer should be submitted ONLY at the e-mail ID newdelhibids@state.gov with the subject line as "**Solicitation No. S-IN650-14-Q-0096**".
8. In case of submission of offer on any other e-mail ID besides newdelhibids@state.gov the same shall not be considered for evaluation and stands disqualified.

Site Inspection: 11:30 hours on Wednesday August 6, 2014.

Important: The Embassy reserves the right to reject any or all offers and to delete any portion/or items of the solicitation. Your offer should be valid for at least 120 days from the submission date. Once the Purchase Order is awarded, the prices shall hold good till the work is completed.

Sincerely,



Edith A. Davis
Contracting Officer



ANNEXURE-A

US EMBASSY, NEW DELHI STATEMENT OF WORKS FOR FABRICATION, SUPPLY AND INSTALLATION OF HANGING PLANTERS CUM LIGHT FIXTURES AT CMR PATIO

1.0 BRIEF DESCRIPTION OF WORKS:

The United States Embassy, New Delhi has requirement for fabrication, supply and installation of 16 hanging planters cum lights to replace the existing ones installed around the building.

The statement of works includes dismantling and removal of existing patio hanging lights/planters and installing the newly fabricated and painted planters.

1.1 GENERAL GUIDELINES:

- a. Contractors are advised to go detailed statement of works and specifications and the drawings provided. Contractor shall provide all the materials, labor, and tools to execute the project as per scope, specifications and to the satisfaction of the COR.
- b. The contractor is advised to conduct re-check and re-measure the dimensions provided in the general statement of works and the drawings provided during the walk thru.
- c. Contractor shall provide a detailed time schedule of activities involved in the project within five working days of the award of contract. All the fabrication works shall be done at contractor's factory to the maximum possible extent and deliver the same to the site once ready for site installation.
- d. The contractor shall deploy a full time engineer/supervisor at site during the installation.
- e. The total duration of the project shall be one month including the factory fabrication and site installation.
- f. Provide and implement all safety measures taking into consideration of the needs/functions of the office in the vicinity of the work area.
- g. Contractor shall be responsible for barricading the construction area during the dismantling and removal and installation. Also the contractor has to make arrangement for the material delivery and removal of the debris.
- h. Contractor shall hand over all the design details, drawings, and test certificates to the embassy representative upon the completion of the project.
- i. All logistical requirements for the transportation and movement of materials shall be of contractor's scope.
- j. Embassy will provide assistance for temporary power requirements for the welding machines and other power tools used by the contractor during the dismantling /installation of the planters if required, but the requirement shall be kept minimal at site.
- k. The old planters /lights shall be disposed of by the contractor and proceeds must be adjusted to the proposal.

2.0 DETAILED STATEMENT OF WORKS:

1. The contractor shall supply all materials and fabricate 16 each new hanging planters sum lights made out of mild steel with a diameter of 6' as specified in the drawing.
2. The thickness of the dish shall be ¼" and the radius shall be 4' 6".
3. An 8" x 3/8" steel sheet shall be welded to the 6' size dish on the top.
4. Provide and install 3" x 2" x ½" steel lug with a ½" hole at three places around the edge , 120 degree apart ,on the dish as a provision for hanging to the existing ¾" copper tubes with clevis bolt.
5. Provide, fabricate and install enclose for up and down lighter as per the specifications provided in the drawing. The diameter of the fixture well shall be 10" and 1' 2" depth. Provide ,fabricate and install 8" dia , removable ring attached to a 3/8" x ½" slots at 1 ½" OC.
6. Supply, provide and paste mastic water proof coating inside the dish.
7. Provide three each weep holes made out of ¼" steel tubes 120 degree apart inside the dish. The tube shall be sized to project ¼" below the dish.
8. All the fabrication work shall be matched to the existing sizes and materials and the new planters shall be exact replica of the existing ones.
9. The exterior and trim of the planters shall be painted in the same golden color and finish as existing. Contractor shall provide a coat of **Duco oil primer** on rusted area if any allow drying overnight. The duco oil primer shall be thinned in ratio 5:1 i.e. 5-part duco oil primer: one parts deluxe thinner. After drying the primer overnight, surface will be sanded with sand paper-320. Contractor shall provide a coat of surface primer-**Duco PS Grey** over prime surface. The Duco PS Grey shall be thinned in ratio 1:1.5 i.e. 1 part duco PS Grey: 1.5 part duco thinner and allow to dry overnight. After drying the primer overnight, surface will be sanded with wet sandpaper-600. Contractor will provide two coats of topcoat which combination of polyurethane paint and hardener. The topcoat shall be thinned in ratio 2:1:20% i.e. 2 parts PU paint: 1part hardener: 20% thinner and allow to dry 16 hours. The contractor shall use "ICI PU paint" or equivalent makes.
10. The contractor shall fabricate a sample planter in all respect and get approval from the COR prior to fabricating the rest of the planters.
11. The elevation of hanging planter and plan and reflected plan of the dish are available with the drawing provided during the walk thru. The contractor shall verify the dimension and specs provided in the drawing with the existing planters during the walk thru before quoting.

Specifications

Welding Specifications:

All welding works of mild steel flats and angle iron must be in compliance with the uniform building codes of Indian standard and shall be performed by certified welders by cutting V groves, keeping 2.5 mm gap for weld fill between flats, grinding at the flat edges with

grinders, clean welded joints, grind the root run, dye penetration test butt joints and final finish weld run with 3.5mm 6013 welding electrode. All welding works shall be done with 6013E 2.15 mm ISI approved welding electrodes.

- 2.1 **WORK STANDARDS.** The contractor shall be responsible for providing the workers proper tools and test equipments to accomplish each segment of this work statement. The entire fabrication work shall be carried out by professionally qualified and certified persons. The craftsmanship shall be professional and maintain the Indian standards or embassy standards with necessary fire and life safety precautions wherever required.
- 2.2 **CLEANING OF THE WORK SITE.** The contractor shall be responsible for cleaning of the work site during the installation. The contractor shall be responsible to dispose of the trash and debris and frame works.
- 2.3 **SITE RESTORATION.** The contractor shall ensure that all facilities receiving this work shall be left in a condition acceptable to COR and the site supervisor upon completion.
- 2.4 **DISPOSAL OF MATERIALS REMOVED.** The contractor shall be responsible for the disposal of removed materials. The contractor shall transport all materials to be disposed of from the point of removal to the designated disposal storage site, and shall ensure that all items removed through this work are disposed of properly.
- 2.5 **SAFETY.** Safety is the highest priority. The contractor shall direct all of those under his charge to work safely. The safety concerns shall be brought to the attention of the COR. The contractor shall take all necessary measures and precautions to avoid interruptions of Government operations and delays. Contractor must provide and maintain work environment and procedures, which will safeguard the public and Government personnel, property, materials and equipment exposed to his operations and activities. The contractor's staff will take all safety precautions and comply with the standards issued by OSHA, local authorities, Embassy over occupational health and safety issues. All work should be carried in accordance with applicable safety regulations.
- 2.6 **SECURITY REQUIREMENTS.** The Embassy shall arrange for security clearances of the contractors' workers to be deployed at the Embassy. The contractor is required to provide the full names and completed security forms of personnel's those who are assigned to this specific task with in five working days after the award of the contract.
- 2.7 **ALLOWANCES FOR MISCELLANEOUS TIME REQUIREMENTS.** The contractor price proposal must allow for time delays that may be encountered in coordination for the site installation. No additional funds will be provided to compensate for additional time requirements or delays that could have been reasonably anticipated.

Warranty:

The planters and entire installation shall be warranted for defect liability for a period of minimum one year from the date of acceptance by the COR.

ANNEXURE-B

➔ **IMPORTANT INSTRUCTIONS: PLEASE READ CAREFULLY**

(A) Submittals required along with offer:

- An undertaking stating that the specifications of the products offered by your organization are in complete compliance with the required minimum specifications set forth in the scope of work and drawings.
- Technical catalogue/data sheet of the offered product along with your offer providing manufacturer name, model, and extended specifications of the exact equipment being proposed.
- Offer without the catalogue/data sheet and drawings shall not be considered for further evaluation
- List of clients along with their contact details where you have supplied/provided similar type of equipment/services.

(B) Other Requirement:

- The extended features/specifications, outside the minimum required specifications, should be marked separately on the offer as "Extended Features/Specifications".
- Offer Validity: The offer should be valid for minimum 120 days.
- Delivery time: as per manufacturer's schedule.
- DUNS number of your company and Proof of being registered on SAM (System for Award Management). If not already registered offeror must initiate the process of obtaining DUNS number and registration with SAM. In order do business with U S Government it's mandatory to register with SAM. Please read the attachment providing guidance on SAM registration process.

(C) Evaluation Factors:

- Award will be made to the "**Lowest Price Technically Acceptable**" offer. The U. S. Govt. reserves the right to reject any offer which is very low or high.
- Record of Satisfactory Past performance.

(D) Terms and Conditions:

- If your proposal/offer is accepted, American Embassy will issue a **U S Government firm and fixed price purchase order.**
- Payment Terms: **30 days credit.** The payment will be made through electronic funds transfer (EFT) direct into your bank account within net 30 days after delivery of proper invoice and successful completion of work at American Center, Kasturba Gandhi Marg, Connaught Place.
- In case of late receipt of offer, it shall be sole discretion of the Contracting Officer (CO), to accept or reject the offer.

The offer should be submitted no later than 1400 hours on August 11, 2014 at newdelhibids@state.gov

For any technical queries please write through e-mail to Ashok Chellaramani at Chellaramania@state.gov. The answers to the queries will be shared with all prospective bidders. Any query received after August 8, 2014 shall not be entertained.



Fabrication, Supply and Installation of Hanging Planters cum Light Fixtures (PR3355563)



