

*Embassy of the United States of America
New Delhi, India*



October 30, 2015

Dear Sir/Madam:

Subject: Request for Quote (RFQ) for Solicitation Number S-IN650-15-Q-0006

Embassy of the United States of America invites you to submit a quotation for collection and disposal of garbage in an eco-friendly manner. If you would like to submit a quotation, please follow the attached solicitation document, complete the required portions of the attached document, and submit it electronically at the e-mail provided below.

The U.S. Government intends to award a contract/purchase order to the lowest priced, technically acceptable and responsible offeror (company). We intend to award a contract/purchase order based on initial proposal, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Questions concerning this solicitation should be sent to Ms. Seema Luke at lukes@state.gov in the form attached with the solicitation, latest by November 3, 2015, before 1500hrs.

Please do not submit the entire copy of the solicitation with your quotation. For a quotation to be considered, you must complete and submit the following:

1. SF-1449 (blocks 12, 17, 19-24, and 30 as appropriate)
2. Section 1, Block 23
3. Additional Information as required as per Solicitation Provisions

Your quotation must be submitted to the Contracting Officer at newdelhibids@state.gov with the subject line "Quotation for Collection and Disposal of Garbage from American Embassy, New Delhi" on or before November 6, by 1530 hrs. No bid will be accepted after this date and time.

Sincerely,


Kris Arvind
Contracting Officer