



*Embassy of the United States of America  
New Delhi, India*

August 14, 2013

**To: Prospective Quoters**

**SUBJECT: Solicitation Number S-IN650-13-R-0003** to supply, installation, testing and commissioning of 55TR Chiller at American Embassy, Chanakyapuri, New Delhi, India.

**The Embassy of the United States of America invites you to submit a quotation to supply, installation, testing and commissioning of 55TR Chiller at American Embassy, Chanakyapuri, New Delhi, India.**

If you are interested in submitting a quotation on this project, read the instructions in Section-L of the attached Request for Proposal (RFP).

If you intend to submit a quotation, you should thoroughly examine all documents contained in the contract solicitation package. The Embassy intends to conduct a site visit (see Section-L.5 52.236-27, Page # 65). All prospective offerors who have received a solicitation package are invited to attend. The site visit will be held at **Gate # C, Chandragupta Marg, Chanakyapuri, New Delhi - 110021, India on August 22, 2013 at 1100 hours**. Prior to site visit you may submit any questions concerning the solicitation documents in writing till August 20, 2013, latest by 1200 hours at [Chellaramania@state.gov](mailto:Chellaramania@state.gov). Responses will be sent in writing to all contractors on our list of interested parties.

Prospective offerors who desire to participate in the site visit should send their interest at [Chellaramania@state.gov](mailto:Chellaramania@state.gov), **no later than 10:00 hours on or before August 20, 2013** for arranging entry of their participants into the building. No substitutions will be permitted later. Complete names as per the photo ID of the individuals participating in the site visit should be provided, and the participants must carry a valid ID proof like driving license or passport or voter ID card during the site visit.

Questions after the site visit may be sent at [Chellaramania@state.gov](mailto:Chellaramania@state.gov) 14:00 hours August 26, 2013. Responses will be sent in writing to all prospective bidders.

Your quotation must be submitted with the contracting officer at [newdelhibids@state.gov](mailto:newdelhibids@state.gov) with the subject line "Solicitation SIN65013R0003 to supply, installation, testing and commissioning of 55TR Chiller" **on or before 14:00 hours August 30, 2013. No quotation will be accepted after this time.**

Complete the OFFER portion of the Standard Form 1442 (block 14, 15, 16, 17, 18, 20A, 20B, & 20C.), including all blank spaces, and have the form signed by an authorized representative of your company, or the quotation may be considered unacceptable and may be rejected.

In order for a quotation to be considered, you must also complete and submit the following:

1. Section B, prices (page # 3);
2. Section K, Representations and Certifications;
3. Bar Chart illustrating sequence of work to be performed;
4. Additional information as required in Section L.

The contract will be a firm fixed price contract, with no adjustment for any escalation in costs or prices of labor or materials. Each offeror will be responsible for determining the amount of labor and materials that will be required to complete the project, and for pricing its quotation accordingly.

The project completion time is 60 working days, commencing as per schedule provided in Notice to Proceed letter. In the event of an unauthorized or unexcused delay in completing the project, liquidated damages in the amount of \$200 per calendar day will be assessed until substantial completion of the project is achieved.

The Contracting Officer reserves the right to reject any and all quotations and to waive any informality in quotations received. In addition, the Embassy reserves the right to establish a competitive range of one or more offerors and to conduct further negotiations concerning price and other terms before awarding the contract, or to award without discussions.

Please direct any questions regarding this solicitation at [Chellaramania@state.gov](mailto:Chellaramania@state.gov) during regular business hours.

Sincerely,



Edith A Davis  
Contracting Officer