



**CONSULATE GENERAL OF THE
UNITED STATES OF AMERICA
HONG KONG**

September 9, 2015
GSO/Procurement

To: Prospective Quoters

Subject: Request for Quotations Number# SHK30015Q0023
Rooftop Units Replacement at 26 Garden Road, Hong Kong

The US Consulate General Hong Kong has a requirement for replacing two (2) new Rooftop Units (RTU) located at the main roof of U.S. Consulate General Office Building at No. 26 Garden Road. Attached is a copy of the request for quotation (RFQ). In conjunction with the RFQ, there will be a site visit on September 14, 2015, at 10:30 a.m. to show the current chiller and its exact location to interested potential bidders. If your firm would be interested in sending someone to attend the site visit, please send the name for the attendees to Ms. Maria Chiu (email: chiums@state.gov) no later than 15:00 hrs on September 10, 2015

Your quotation must be submitted in a sealed envelope marked "Quotation Enclosed" to the **Contracting Officer, Mr. Joseph Hogan on or before 17:00 hr (Local time) on September 24, 2015.**

In order for a quotation to be considered, you must also complete and submit the following:

1. SF-1442;
2. Section A, please also provide cost breakdown in a separate sheet
3. Additional information as required in Section I and J.
4. Section L Representations, Certifications and other Statements of Offerors or Quoters.
5. Technical specification sheets of the proposed products.

Direct any questions regarding this request for quotation in writing to Maria Chiu by letter or e-mail: chiums@state.gov.

Sincerely,

A handwritten signature in black ink, appearing to be 'J. Hogan', written over a printed name and title.

Joseph Hogan
Contracting Officer