

U.S. Consulate General Hong Kong

First Set of Questions

Request for Quotation Number SHK30016Q0013 - Self-Storage for the Government of the United States of America in Hong Kong

Question 1 to 8

Q1. With reference to the schedule on p.5, what is the difference between “price for Base Year” and “Price for Option Year One”?

Answer: Price for Base Year is the price for the initial first 12 months performance period. Price for Option Year One is the next 12 months after the very first base year.

Q2: Please note that I am a US Citizen and Minibox Self Storage is owned by an American private equity fund. Are there any special requirements/compliance paperwork that we need to fill out accordingly? It is very important for us that we are compliant with all US government requirements.

Answer: We always contract with a company and not with individual U.S. citizens. The contract would still be the United States Government’s (USGs) standard language contract with all its clauses and such. The Statement of work (SOW) provides the clauses so if your company is concerned about compliance, please go thru the actual clauses. Also, please provide a valid Hong Kong Business Registration for our reference.

Q3: Are the items to be put in storage personal affects or are they documents or anything that requires special treatment or special security?

Answer: Personal affects—none of the items are USG property nor will there be any USG documents stored.

Q4. Can you give me an indication if the items are currently in storage, if so, where are they being stored?

Answer: In residential storage rooms. All items are personal affects—boxes, pieces of furniture, bikes, grill (no gas tank), suitcases, etc. Site visit is permitted.

Q5. I note that some of the estimated storage requirements are occurring in 2017? Do you expect these requirements to change over time, or are they "set in stone"?

Answer: Yes, the requirements may change over time. Requirements may change as they are based on departure dates of personnel and this can change due to USG requirements or employee needs.

Q6. I note that the layout of Attachment 1, Parts A & B (page 5) are not exactly consistent with the listed requirements on page 3 & 4. Am I to revise Attachment 1 and quote based on the complete requirement, or quote how much the contract would be in 2016 for Part A and how much the contract would be in 2017 for part B based on the requirements outlined on pages 3 & 4?

Answer : Please quote according to the requirement on page 3 and 4.

Q7. According to pg. 3, point 5.1, individual storage rooms with lock and key, since our warehouse do not have individual storage room, so we will be co-work with some outsource agents, will that be acceptable and allowed on this bid?

Answer: Please submit bid.

Q8. Besides, will US consulate insured thru us?

Answer: Your quoted price shall include all risks insurance or where applicable.