

**REQUEST FOR QUOTATION NO. PR4838568  
THE EMBASSY OF THE UNITED STATES OF AMERICA  
REQUIRES A**

**Company:**

To provide the following services:

DESCRIPTION	QUANTITY	QUANTITY	UNIT PRICE	TOTAL
a) Download of 40 ft. containers at the Embassy warehouse. This includes cargo and merchandise movement within warehouse perimeter and walking distance for approximately 15 meters.	14	EACH	\$.	\$.
b) Moving services of furniture on a 20' closed truck from Embassy warehouse to any residence within Tegucigalpa city limit, the specific locations will be provided by the COR.	10	EACH	\$.	\$.
c) Moving services of furniture on a 20' closed truck from any residence within Tegucigalpa city limit to the Embassy warehouse.	10	EACH	\$.	\$.
d) Partial or multiple one-day delivery of goods in a small truck to any residence/warehouse within Tegucigalpa city limit or Embassy building. This must consider four (4) deliveries per trip.	39	EACH	\$.	\$.
<b>TOTAL</b>			<b>\$.</b>	<b>\$.</b>

Scope of Services:

- A. The Contractor shall deliver moving services to the U.S. Embassy Tegucigalpa.
- B. This is a firm-fixed price type of purchase order.
- C. The price listed above shall include all labor, materials, overhead, profit, and transportation necessary to deliver the required items to the American Embassy Warehouse.
- D. This service should be provided from 8:30am to 1:00pm.

\*The period of performance should be for 12 months after award, the day of award is the day the Contracting Officer signs. This project should begin no more than 5 days after notification of issuance of Purchase Order.

The Contractor shall identify a Project Manager who shall be responsible for the overall management of the project and shall represent the Contractor on site at all times. The Project Manager shall assist during any meetings involved with the project and shall prepare status reports of the project if requested by the Contractor Officer Representative.

Questions must be submitted by January 11th, 2016 at 10:00am via email to [proctgu@state.gov](mailto:proctgu@state.gov). All answers to questions will be posted at <http://honduras.usembassy.gov/solicitations.html> on January 13, 2016 before close of business.

Your offer must be submitted no later than January 20, 2016 at 10:00 a.m. via e-mail to [zpedasl@state.gov](mailto:zpedasl@state.gov). If there are any questions regarding this Request for Quotation, please contact Sara Zepeda, Procurement Agent, telephone number 2236-9320 x.4485.

January 05<sup>th</sup>, 2016

Contact information: \_\_\_\_\_ Signature: \_\_\_\_\_

Date signed: \_\_\_\_\_