



## U.S. Embassy Tegucigalpa Immigrant Visa Interview Instructions

*Congratulations on your approved immigrant petition. We look forward to meeting with you in person and helping you with the procedures to obtain an immigrant visa.*

**It is very important for you to be well prepared for the interview and to have all of your documents.**

You must **bring the originals** of the documents listed on the following pages to the visa interview. The following page is a checklist of all necessary documents for your use. Refer to the accompanying notes for a detailed description of each document and suggestions as to how to obtain it.

### Questions?

**Call:** (504) 2236-9320 ext. 4287

Monday and Wednesday  
2:00 p.m. to 3:30 p.m.

**Fax:** (504) 2221-1060, or

**Email:** [tggiv@state.gov](mailto:tggiv@state.gov)

**Access** our website:

<http://honduras.usembassy.gov>

**Other links:** [www.uscis.gov](http://www.uscis.gov),

<http://uscis.gov/graphics/formsfe/forms/>, and [www.state.gov](http://www.state.gov)

If you are unable to obtain the required documents in time, please reschedule your interview. **If you are missing documents when you come to the Embassy for your interview, the processing of your case will be significantly delayed and you will not receive a visa until the documents are processed.**

**Note that no one can assure you in advance that the visa will be issued.** The approved immigrant petition does not mean that a visa will automatically be issued. An approved immigrant visa petition signifies that the applicant has demonstrated a relationship with an American citizen or legal permanent resident that qualifies the applicant to apply for an immigrant visa. It is the purpose of the visa interview to determine whether the applicant is eligible under U.S. law to receive the visa.

**Please do not make plans to depart Honduras or buy plane tickets before your visa is issued.** If you receive a visa, you will have six months to travel to the U.S.

*We look forward to seeing you at the Embassy and want to work with you to issue your visa as soon as possible.*

## Checklist of Required Documents

***Please see the following pages for further descriptions of the documents and suggestions as to how to obtain these necessary documents.***

<u>Required Documents</u>	
1. <b>Passport</b> valid for at least six months after visa approval	
2. <b>Visa Photo (one)</b>	
3. <b>Birth certificates</b> in “ <b>Forma Literal</b> ” for: <ul style="list-style-type: none"> <li>• each applicant and the petitioner, and</li> <li>• biological parent if the petitioner is the step-parent.</li> </ul>	
4. <b>Marriage certificate(s)</b> in “ <b>Forma Literal</b> ”	
5. <b>Divorce decree(s) from the court and the Registro Nacional de Personas (RNP)</b>	
6. <b>Form DS- 230</b> (application for visa) Part I and II	
7. <b>Affidavit of Support *</b> , form I-864, from the petitioner and: <ul style="list-style-type: none"> <li>• Tax return</li> <li>• W-2</li> <li>• If self-employed, form 1099 and business permit</li> <li>• Job Letter</li> <li>• I-864A (if applicable)</li> </ul> <p>* Affidavit of Support is not required if submitted to the National Visa Center (NVC). Please make sure to bring the most recent tax returns if they were not sent to the NVC.</p>	
8. <b>Affidavit of Support</b> from a joint sponsor, if necessary, with all documents mentioned in #7.	
9. <b>Evidence of your relationship with the petitioner</b> such as photos from the past of: <ul style="list-style-type: none"> <li>• The applicant and petitioner <i>together</i>.</li> <li>• <b>If</b> the petitioner is a step-parent include photos of:               <ul style="list-style-type: none"> <li>▪ The applicant and the biological parent <i>together and</i></li> <li>▪ The biological parent and the petitioner <i>together</i>.</li> </ul> </li> <li>• <b>If</b> the applicant’s children are also applying include photos of the applicant and his/her children <i>at different ages</i>.</li> </ul>	
10. <b>Results of your medical exam</b>	
11. <b>Processing fee of \$404</b> , or the equivalent in Lempiras for each applicant, if it was not paid in the U.S.	
12. <b>Police certificate issued by the Dirección Nacional de Investigación Criminal (DNIC)</b>	

## Description of Required Documents

**Note that original documents (whether Honduran or American) are required.** If you wish to keep the original, please bring the original along with a copy and the original will be returned to you during the interview.



### 1. Passports:

Please make sure that there are no errors in your passport: check your name, date of birth, etc.



### 2. Photos:

One 2 x 2” size photo on a white background.

### 3-4. Birth, Death and Marriage Certificate(s):

All Honduran birth, death and marriage certificates must be originals issued by the “Registro Nacional de las Personas” (civil registry) **in the long format known as the “forma literal”** See sample

[http://photos.state.gov/libraries/honduras/23248/cons/bcsample\\_feb12.pdf](http://photos.state.gov/libraries/honduras/23248/cons/bcsample_feb12.pdf)

Short forms of any of these documents will not be accepted and will result in delaying your case.

Birth certificates are required for:

- All applicants,
- The petitioner, **and**,
- In the case of **step-relationships**, the biological parent of the applicant.

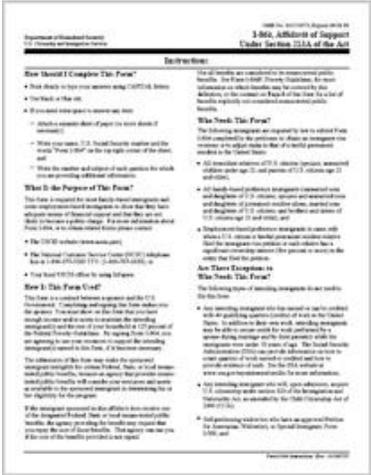
**5. Divorce decree(s):** If you, your petitioner, or your biological parent were divorced:

- Bring an original, certified copy of the divorce decree in long form from the U.S. or Honduran courts and the Registro Nacional de Personas, as applicable.
- Decrees issued in countries other than the U.S. or Honduras must have an apostille:  
[http://www.hcch.net/index\\_en.php?act=publications.details&pid=4948&dtid=28](http://www.hcch.net/index_en.php?act=publications.details&pid=4948&dtid=28).

**6. Form DS-230 Part I and II (the application):** Complete both parts –

**All questions** must be answered. Each applicant must complete a separate form. **Please do not sign them.** You can obtain the form DS-230 at the web site [http://travel.state.gov/visa/immigrants/info/info\\_3190.html](http://travel.state.gov/visa/immigrants/info/info_3190.html)

**7-8. I-864 Affidavit of Support:** The Affidavit of Support from your petitioner must be signed. If your petitioner or joint sponsor (if applicable) is relying on a household member, (HHM) form I-864A must be included as well. To find out whether an HHM's income will be necessary, please consult I-864P. All forms are available at <http://uscis.gov/graphics/formsfee/forms/>



the

You must also include:

- A copy of the petitioner's tax return (form 1040) from the last year and their W2.
- If applicable, a copy of the joint sponsor's 1040 form and their W2, as well as the W2 forms of any applicable HHMs.
- An employment verification letter, **and**
- If applicable, a copy of the passport or legal permanent residence cards of any joint sponsors and HHMs.



**9. Evidence of your relationship with the petitioner and between family members:**

You should be prepared to provide evidence, in addition to your birth or marriage certificate, of your relationship with the petitioner.

Such evidence includes (**Please see the attached sheet for other examples of evidence of relationship**):

- Photos of the applicant and petitioner together in the past.
- In the case of step-relationships, include photos from the past of:
  - The applicant and biological parent **together and**
  - The biological parent and the petitioner **together.**
- If the applicant's children are also applying, include photos from the past of:
  - the applicant with his/her children **at different ages.**



**10. Medical Exam:** Please see attached page.

**11. Fees:** If the petitioner did not pay the fee at the National Visa Center, you must pay in cash **\$404 in U.S. dollars** or the equivalent in Lempiras at the Consulate for each applicant. There are no refunds of the visa application fee.

**13. Police Certificate:** *If Honduran, the certificate should be provided by “Dirección Nacional de Investigación Criminal” in Comayagua only, and not from the Juzgado.*

Please note that police certificates only have a validity of six months so the applicant may need to bring a new police certificate to the interview, even if one has already been submitted to the National Visa Center.

If applicable provide the police certificate for:

- The country of nationality,
- The country of the applicant’s residence at the time of visa interview, **and**
- Any other country in which the applicant has resided for one year or more.
- Police certificates are not required for children under 16.

Dirección Nacional de Investigación Criminal (DNIC)  
Barrio Villadela  
5ta. Ave. antiguo Edificio de Metroplan  
1 cuadra al Norte del Estado Mayor  
Comayagua, D.C.

Office hours: Monday thru Friday 8:00 to 12:00 and 1:00 to 4:00 pm Tel. 2225-3595

## **EVIDENCE OF RELATIONSHIP**

Unfortunately, many documents from the Civil Registry, such as marriage and birth certificates, are not always reliable. Therefore, we need additional evidence of your relationship with the person who filed the petition for you. We are far more likely to issue your visa on the day of the interview if you bring us evidence of this relationship.

While it is not required, it is helpful to have both the petitioner and applicant at the interview.

Examples of evidence of relationship include the **originals** of the following documents:

### **If your petition is based upon a MARRIAGE or FIANCE relationship:**

- Birth certificates of children you have together
- Photos of you and your spouse/fiancé at different stages of your relationship
- Photos of your marriage ceremony
- Receipts from money sent to you by your spouse/fiancé
- Letters exchanged between you and your spouse/ fiancé

### **If your petition is based upon a PARENT/CHILD or SIBLING relationship (with the petitioner or the biological parent in the case of a step-relationship):**

- Family photos with applicant and petitioner at different ages, especially before the petitioner left Honduras
- The yellow birth registration card issued when the birth was registered
- Letters exchanged between applicant and petitioner
- Vaccination/growth certificate
- Anything else you think might be helpful. Remember, we want to work with you to help you start your new life in the United States.

## **Information Sheet For Genetic (DNA) Testing U.S. Embassy Tegucigalpa, Honduras, Immigrant Visa Unit**

NOTE: If you already have a DNA package tracking number, please go to link [http://honduras.usembassy.gov/iv\\_dnatest.html](http://honduras.usembassy.gov/iv_dnatest.html) to schedule an appointment.

In order to qualify for certain classes of visas, an applicant is required to demonstrate to the Consular Officer that he or she has a particular family or blood relationship to the Petitioner. We have carefully considered the evidence presented in your case and have concluded that you have not demonstrated the necessary relationship. One way to demonstrate this relationship is through DNA testing. If you elect to seek DNA testing, you must follow the procedures outlined here.

### **Information for Petitioners residing in the United States**

The Petitioner must schedule a DNA test appointment with a laboratory that is approved by the American Association of Blood Banks (AABB). A list of AABB-approved laboratories can be found [www.aabb.org](http://www.aabb.org). Most of these laboratories are in the United States, although there are also labs in the following countries: Canada, the Dominican Republic and Great Britain.

### **Information for Petitioners Residing in Honduras**

Petitioners residing in Honduras must choose an AABB lab in the United States (as previously detailed) and then have a DNA test kit sent to the American Embassy in Honduras. A list of AABB-approved laboratories can be found at [www.aabb.org](http://www.aabb.org). Then, both the Petitioner and the Beneficiary may request to schedule a DNA test appointment at the U.S. Embassy in Honduras, if they have an e-mail address and tracking number of the DNA kit delivered to the Embassy at the link at the top of this page. Once the samples are taken the samples will be sent to the United States AABB Clinic for analysis.

Petitioners must request that the selected laboratory in the U.S. send a collection kit for each Beneficiary directly to the following address:

- American Embassy  
Consular Section/DNA Specialist  
Ave La Paz, Tegucigalpa, Honduras

### **Information for the Beneficiary in Honduras**

- Beneficiaries will be contacted by the American Embassy to schedule an appointment, or if they have an e-mail address and the tracking number of the DNA kit that was delivered to the Embassy they can request an appointment at the link at the top of this page.

**Note:** Appointments are only scheduled on Thursdays.

- On the appointment day, the Beneficiary must appear in person with two color passport photographs (2"x2"), a valid passport and a photocopy, an address of the petitioner in the United States. Failure to produce satisfactory documentation will result in delays. The Beneficiary must pay a fee in cash (exact change) to the laboratory at the U.S. Embassy at the time of sample collection. The current fee per applicant is US\$ 20, or its equivalent in Lempiras.
- The Petitioner must also check with the laboratory to ensure that a pre-paid envelope is included with the kit. Otherwise, the Beneficiary should provide a pre-paid courier delivery envelope addressed to the

selected U.S. laboratory. This envelope will be used to send the Beneficiary's sample for comparison with the Petitioner's sample. Beneficiaries can acquire pre-paid courier deliver envelopes at FedEx, DHL, etc.

### **What Happens Next?**

If the genetic test results support the claimed relationship, the Consular Section will notify the Beneficiary of the positive results and remind the Beneficiary to complete any pending documentation. If there is no documentation pending, an immigrant visa will be issued.

If the genetic test results indicate the claimed relationship does not exist, the petition will be returned to the Department of Homeland Security accompanied by a recommendation by the Consular Section that the petition be revoked. The case will be closed and no further documents or evidence will be accepted by the Embassy. The Consular Section will then notify the Beneficiary with news of the petition's revocation.

### **Important things to Remember about DNA Testing**

- Genetic testing is voluntary; you choose whether or not to do it;
- The Embassy will only accept results collected from the buccal (oral) swab DNA testing method. This method (removing a small amount of genetic material from the inside of the mouth) is simple, clean, and non-invasive.
- The cost of testing and all expenses relating to testing (such as doctors' fees, mailing fees, AABB-approved laboratory fees, etc.) are the responsibility of the Petitioner and Beneficiary and must be paid in advance;
- The Embassy has no role in setting these costs and will not intervene with any laboratory to seek any adjustments in costs;
- The Embassy does not provide refunds for unused DNA kits nor does it participate in any way in the financial transactions required for DNA testing;
- For purposes of visa issuance, the Embassy will only accept original genetic test results that have been sent to the Embassy directly by the laboratory conducting the test. This is to ensure all necessary safeguards in conformity with U.S. visa regulations are followed;
- The Embassy does not assume responsibility for the professional caliber or practice of any of the AABB (American Association of Blood Banks) accredited parentage testing laboratories;
- Submitting to testing in no way guarantees the subsequent issuance of an immigrant visa; and while the genetic test is pending, all other investigations related to the case will be suspended until the testing process is completed;
- Petitions returned to the Department of Homeland Security in the United States based on negative results may be revoked or denied by the DHS. The Embassy reminds all applicants that penalties exist for making false statements in the filing of immigrant visa applications.

## **INSTRUCTIONS FOR MEDICAL EXAMINATION/INSTRUCCIONES DEL CHEQUEO MEDICO**

Every person who applies for an immigrant visa, including children of any age, must undergo a medical examination. You may select any one of the doctors listed below; they all charge the same price.

Each applicant **must present** to the examining physician:

1. Passport. Please make sure that the **name, date of birth, sex and expiration date** shown on your passport are correct before taking your medical examination.
2. Photograph, ID size
3. Vaccination card. Please make sure it is current. U.S. law requires certain vaccinations depending on the age and sex of the applicant

When you come to the Embassy for your interview be sure to present the results of your medical examination in the sealed envelope that the doctor gave you. **Do not open this envelope under any circumstance.**

The medical examination is valid for one year. You will have to repeat your medical examination if:

- you do not complete the visa process before your medical examination expires, or
- you change your passport after you have undergone your medical examination.

<p><b>Dr. E. del Carmen</b> Centro Médico Hondureño Barrio La Granja Comayagüela, MDC</p> <p>Tel: 2225-0028/35 X124</p> <p>Hours/<i>Horario</i>: 8:00 a.m. - 7:00 p.m.</p>	<p><b>Dra. E. Carrasco</b> Hospital Honduras Medical Center Colonia Las Minutas, Avenida Juan Lindo Tegucigalpa, Honduras</p> <p>Tel: 2280-1296 2280-1500/08 X1296</p> <p>Hours/<i>Horario</i>: Lunes a Viérnes 8.00 a.m. - 12:00 p.m. 2:00 p.m. - 5:00 p.m.</p>	<p><b>Dr. F. Tome Abarca</b> Clínicas Médicas Col. San Carlos Frente a Los Castaños Tegucigalpa, MDC</p> <p>Tel: 2232-1184 to 2232-1188 Private/<i>Privado</i>: 2232-5746</p> <p>Hours/<i>Horario</i>: 8:00 a.m. - 6:00 p.m.</p>
<b>Prices/Precios:</b>		
<p>General Exam: \$25                      HIV and VDRL: \$15                      X-Rays: \$10</p> <p>Vaccines vary from Lps. 0 to Lps. 9,000 depending on age, sex, and previous vaccinations. <i>Los precios de las vacunas varían de Lps. 0 a Lps. 9,000.00 dependiendo de la edad, sexo y vacunas previamente administradas.</i></p>		

## HOJA DE DATOS

- Nombre: \_\_\_\_\_
- Apodo/Alias: \_\_\_\_\_ Numero de identidad \_\_\_\_\_
- Estado Civil: Soltero  Casado  Unión Libre  Viudo  Divorciado
- Fecha de Nacimiento: \_\_\_\_\_
- Lugar de Nacimiento: \_\_\_\_\_
- Nombre del Hospital donde nació: \_\_\_\_\_
- (Favor escribir los nombres tal y como aparecen en la tarjeta de identidad)

Filiación	Nombre Completo	Número de Identidad	Fecha de Nacimiento dd/mm/aa	Vive		Observaciones
				si	no	
Madre						
Padre						
Abuelo Paterno						
Abuela Paterna						
Abuelo Materno						
Abuela Materna						

- Lugar y fecha de Bautismo: \_\_\_\_\_
- Padrinos de Bautismo: \_\_\_\_\_

### EDUCACION PRIMARIA

Grado                      Año                      Nombre de la Escuela                      Lugar y Dirección de la Escuela

1 – 3o                      \_\_\_\_\_

4 - 6o.                      \_\_\_\_\_

### EDUCACION SECUNDARIA

Grado      Año                      Nombre de la Escuela                      Lugar y Dirección de la Escuela

Ciclo Común \_\_\_\_\_

Diversificado (Carrera) \_\_\_\_\_

### EDUCACION SUPERIOR

- Proporcione los nombres y años de Estudios Universitarios, especialidades y/o cursos vocacionales u oficios:

## HISTORIAL DE TRABAJO

Favor iniciar del presente hacia atrás. Si nunca ha trabajado, igualmente hacer mención de ello.

Nombre de la Empresa o Patrono	Números de teléfono	Posición	Años en que trabajó

## RESIDENCIA LOCAL

- Dirección donde vivió recién nacido:

\_\_\_\_\_

- Dirección donde vivió durante la Primaria:

\_\_\_\_\_

- Dirección donde vivió durante la Secundaria:

\_\_\_\_\_

- **Dirección Actual:**

Colonia, Barrio o aldea: \_\_\_\_\_

Calle: \_\_\_\_\_

Avenida: \_\_\_\_\_

Zona: \_\_\_\_\_

Casa #: \_\_\_\_\_

Bloque: \_\_\_\_\_

Ciudad: \_\_\_\_\_

Frente A: \_\_\_\_\_

Teléfono: \_\_\_\_\_

- **Referencias personales: (NO incluir a familiares en esta lista)**

Nombre	Número de Identidad	Teléfonos	Dirección completa	Relación