



INFORMATION RESOURCE CENTER (IRC) REGULATIONS



1. Patrons must sign the visitor log book when entering and exiting the IRC.
2. Large bags, backpacks, laptops and other electronic devices are not allowed in the IRC. Patrons are responsible for their own belongings.
3. Food or beverages are not allowed in the IRC.
4. Respect others by keeping the IRC a quiet study space. Patrons may use the wireless headphones to listen to the television, DVDs or computer programs.
5. Patrons are requested to leave materials they use on designated shelves. Do not reshelf the books.
6. Books and other materials are not to be taken out of the IRC.
7. IRC materials must not be written in or otherwise defaced.
8. Patrons may use computers with internet access for researching and educational purposes only. Do not install or uninstall any program or service in any computer.
9. Patrons may print or photocopy up to 10 pages per day with IRC staff support.
10. IRC equipment must be used carefully. If any equipment does not seem to be working, please tell our IRC staff. Patrons should not try to fix the equipment.

Access the IRC online catalog at: <http://www.librarything.com/catalog/HCMC-IRC> to search all books available at the IRC.

Ask IRC staff at the reference desk should you have any question or need help.

IRC hours:

Monday: 13:30 PM to 16:30 PM

Tuesday to Friday: 8:30 AM to 11:30 AM and 13:30 PM to 16:30 PM

Closed: Saturdays, Sundays and U.S. and Vietnamese holidays.

IRC contact information:

Information Resource Center

Public Affairs Section

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Thank you for your cooperation.