

**EMPLOYMENT OPPORTUNITY
ANNOUNCEMENT NUMBER: HCMALL 11/11**

- OPEN TO:** All interested candidates
- POSITION:** **Physician's Assistant (Nurse Practitioner), FSN-10; FP-5 (Steps 5 through 14)***
(*Position Grade FP-05 will be confirmed by Washington)
- OPENING DATE:** May 31, 2011
- CLOSING DATE:** June 14, 2011
- WORK HOURS:** Full-time, 40 hours/week
- LENGTH OF HIRE:** Long term. Actual filling of the position is contingent upon the availability of funds
- ANNUAL SALARY:** **US\$56,323.00** (Starting salary for a 40-hour work week) - applicable to:
- U.S. Citizen EFM; and
 - At least 18 years old; and
 - Listed on travel orders of direct hire Foreign Service, Civil service, or uniformed service members under Chief of Mission authority; and
 - Residing at the sponsoring employee's or uniformed service member's post of assignment abroad; and
 - Does not receive a Foreign Service or Civil service annuity.
- US\$48,338.00** (Starting salary for a 40-hour work week) - applicable to:
- Non-U.S. Citizen EFM, MOH with SSN number; or
 - U.S. Citizen EFM of Agencies or offices, or uniformed service members **NOT** under Chief of Mission authority; or
 - U.S. Citizen EFM who receives a USG retirement annuity or pension from a career in the U.S. Foreign Service or Civil Service; or
 - EFM hired under PSA mechanism; and
 - Residing at the sponsoring employee's or uniformed service member's post of assignment abroad.
- US\$15,130.75 (U.S. Minimum Wage)** - applicable to:
- U.S. Citizen employees who are not EFM, MOH listed above; and
 - Not holder of diplomatic passport; and is a local resident; and
 - Is subject to the host country employment and tax law; and
 - Has the required visa, residency permit and work permit in order to work legally in the host country.
- US\$16,300.00 (Position Grade: FSN-10- Starting salary)** - applicable to:
- A host country national or foreign national, who is not a U.S. citizen, nor a family member, MOH of a direct hire Foreign Service, Civil service, or uniformed service members under Chief of Mission authority; and
 - Is subject to the host country employment and tax law.

The Consulate General of the United States of America in Ho Chi Minh City is seeking an individual for employment for the Physician's Assistant (Nurse Practitioner) position in its Management Section.

NOTE: ALL APPLICANTS WHO ARE NOT FAMILY MEMBERS OF U.S. GOVERNMENT AGENCIES OR OFFICES UNDER/NOT UNDER CHIEF OF MISSION'S AUTHORITY MUST HAVE REQUIRED WORK AND RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

BASIC FUNCTIONS OF THE POSITION

Incumbent of this position will provide the range of primary health care services to include diagnosis and treatment of a wide range of health problems for authorized patients at Post. The incumbent will also focus on health promotion, disease prevention, health education and counseling programs.

Please contact the Management Office at 3520-4200 X4342/4274 for further inquiries.

QUALIFICATION REQUIREMENTS

NOTE: All applicants are instructed to address each selection criterion detailed below with specific and comprehensive information supporting each item.

1. Completion of an accredited program as a Physician, Nurse Practitioner or Physician Assistant is required.
2. Must have a minimum of five years of recent experience as a practicing Physician, Nurse Practitioner (NP) or Physician Assistant. A minimum of two years of experience must be in primary care that includes chronic and emergency care, in an independent family or general practice setting.
3. Must have knowledge of health and physical assessment, medical diagnosis and appropriate treatments, proper nutrition, and related programs. Good working knowledge of local medical system and facilities. Must be knowledgeable about U.S. standards of care and Center for Disease Control and Prevention recommendations for immunizations and infection control.
4. Must have strong interpersonal and counseling skills; solid leadership ability to tactfully deal with patients, families, and allied health professionals to include the capacity to achieve the cooperation and confidence of patients, coworkers, supervisors, subordinates and allied medical professionals. Ability to manage a health unit. In the absence of Regional Medical Officer (RMO) or Foreign Service Health Practitioner (FSHP), must have ability to cope with medical crises; skill in evaluating patient care needs; gather relevant clinical data, perform through physical examinations.
5. Ability with a wide variety of computer applications to include Word, Excel, Outlook, and Internet Explorer. Must have Word processing and database skills (this will be tested).
6. Level 4 (Fluent) Speaking/Reading/Writing English is required (this will be tested).

You may download the application form at

<http://hochiminh.usconsulate.gov/jobs.html>. Paper copies are available from Security Guard at Post 4 at the U.S. Consulate in Ho Chi Minh City between the hours of 8:00 A.M. - 5:00 P.M., Monday through Friday.

ADDITIONAL SELECTION CRITERIA

Please see post eligibility & qualification requirements on the Management Office bulletin board/intranet (Sharepoint) or on the Consulate website.

SUBMIT APPLICATION TO

Management Office

U.S. Consulate General, 7A Mac Dinh Chi Street

District 1, Ho Chi Minh City

Tel. 84-8-3520-4342/ 4274

Fax: 84-8-3520-4233

CLOSING DATE FOR THIS POSITION: JUNE 14, 2011

(All applications must be received by the closing date to receive consideration. Only short listed applicants will be contacted for interviews.)